

**SUGAR REGULATORY ADMINISTRATION  
SCHEDULE OF CASH ADVANCES &  
DUE FROM OFFICERS AND EMPLOYEES  
As of December 1-31, 2016**



Accountable Officer	Date Granted	Check #	Beginning Balance	Granted this Month	Liquidation This Month	Ending Balance	REMARKS
Serrano, Ma. Vina	0721/16	2232858	150,000.00	138,201.97	241,083.15	47,118.82	Revolving fund/ refunded OR#49719 1/06/2017
Patatag, Marie Stella	3/1/2013	477185	100,000.00	105,253.78	105,253.78	100,000.00	Petty Cash Fund (PCF)
Lao, Elisa	1/29/2016	541837	5,000.00		5,000.00	-	Revolving Fund
Patatag, Marie Stella			-			-	
	11/2/2016	572345	4,732.15		4,732.15	-	500pcs. Box#7
	11/22/2016	572571	69,966.35		69,966.35	-	NBB meeting 11/23-24,2016
	11/22/2016	572572	219,000.00		219,000.00	-	Christmas party expenses
	11/23/2016	572584	8,500.00		8,500.00	-	50 sets Christmas lights
	11/29/2016	572608	14,000.00		14,000.00	-	Curtain for dormitory
	11/29/2016	572614	143,400.24		143,400.24	-	J.O 11/16-30/16
	12/7/2016	572689		11,460.00	11,460.00	-	400L Diesel for generator set
	12/15/216	572837		155,544.86	155,544.86	-	J.O. Services 12/1-15/2016
	12/19/2016	572887		22,000.00	10,885.99	11,114.01	Transfer SRA vehicle to Bacolod /Refunded OR# 63933/ 01/10/2017
	12/23/2016	572941		10,000.00	10,000.00	-	Reg. of SRA vehicle ZHV 890 & FHF
	12/23/2016	572948		334,000.00	334,000.00	-	Christmas gift of Job Order for 2016
	12/29/2016	573046		136,285.98	136,285.98	-	Job Order Services 12/16-31/2016
						-	
						-	
<b>Total</b>			<b>459,598.74</b>	<b>669,290.84</b>	<b>1,117,775.57</b>	<b>11,114.01</b>	
Mata, Rebecca	11/14/2016	572447	35,687.23		35,687.23	-	Stakeholders conference- Bukidnon
	12/9/2016	572765		60,000.00	60,000.00	-	Bioenergy road map
	12/9/2016	572766		9,975.00	9,975.00	-	SIDA infrastructure program
<b>Total</b>			<b>35,687.23</b>	<b>69,975.00</b>	<b>105,662.23</b>	<b>-</b>	

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Plaza, Belina	7/14/2016	571438	1,500.00		1,500.00	-	Extension training on sugar technology
	11/4/2016	572358	56,500.00		53,380.00	3,120.00	Re-tooling seminar/Refunded OR#63982 /1/12/2017
	11/11/2016	572436	5,000.00		5,000.00	-	Gas & toll fees-Balayan/ Lucio Santiago
	11/29/2016	572616	2,750.00		2,750.00	-	Technical training at LAREC 12/01/2016
	12/5/2016	572644		8,283.00	8,283.00	-	Meeting & drafting of sugar road map
	12/7/2016	572676		5,000.00	4,792.71	207.29	Fuel & toll fees-J. Ronario / refunded 01/07/17 OR#63897
	12/8/2016	572706	-	5,000.00	4,916.00	84.00	Fuel & toll fees Lucio Santiago refunded 1/05/17 OR# 63859
Total			65,750.00	18,283.00	80,621.71	3,411.29	
Fernandez, Dina	9/16/2016	571943	(390.00)	390.00		-	VAWC & Child labor training Pampanga ✓
	9/29/2016	572045	7,726.25		6,226.25	1,500.00	GST -CARSUMCO 10/3-7/16/ OR#63811 / 01/03/2017
	10/24/2016	572244	38,400.00		38,400.00	-	GST in Don Pedro 10/26-28/16
	10/24/2016	572245	20,500.00		20,500.00	-	VAWC & Child labor Don Pedro 10/26-28/2016
	11/24/2016	572589	41,000.00		41,000.00	-	VAWC & child labor- Bukidnon
	11/24/2016	572690	72,500.00		72,500.00	-	GST -Bukidnon 11/28 12/02/16
	11/25/2016	572591	63,250.00		63,020.00	230.00	GST Davao 12/05-09/2016//Refunded OR#63997/ 1/13/2017
	11/25/2016	572592	16,000.00		15,800.00	200.00	VAWC & child labor -Davao/ Refunded OR#63996 / 01/13/2017
Total			258,986.25	390.00	257,446.25	1,930.00	
Estanislao, Evelyn	9/29/2016	572034	(935.00)	935.00		-	OPSI -CARSUMCO 10/3-7/16
	11/10/2016	572410	4,400.00		4,400.00	-	Notarization- Block farm
	11/24/2016	572588	156,250.00		145,150.00	11,100.00	OPSI -Bukidnon 11/28 -12/02/216 Refunded 1/03/2017 OR#63829
Total			159,715.00	935.00	149,550.00	11,100.00	
Ricafort, Theresa	11/11/2016	572435	560.00		560.00	-	DA capacity bldg. activity
	11/23/2016	572577	29,939.05		29,939.05	-	Turn over ceremony
	12/1/2016	572624		20,000.00	20,000.00	-	Board meeting
	12/12/2016	572808		2,400.00	2,400.00	-	QMS-IQA 12/12/2016
	12/16/2016	572829	-	10,000.00	10,000.00	-	Board meeting SRA Bacolod 12/16/16
	12/16/2016	572856		11,000.00	11,000.00	-	Mgt. review 12/19/2016
	12/19/2016	572871		5,676.00	5,676.00	-	HRD SIDA meeting 12/19/2016
Total			30,499.05	49,076.00	79,575.05	-	

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Dayao, Dominador	11/17/2016	572487	215,000.00		215,000.00	-	RD Annual conference (Nov. 23-25)
Total			215,000.00	-	215,000.00	-	
Bacani, Ador	11/2/2016	2232946	75,000.00		24,000.00	51,000.00	PCAARRD MRDC SRA proj. 4/ Partial liquidation
	11/2/2016	2232947	50,000.00		28,240.00	21,760.00	PCAARRD PHILMECH Proj. 5/ Partial liquidation
	12/13/2016	2232995		82,000.00		82,000.00	MJ Multilines (50% of total budget)
Total			125,000.00	82,000.00	52,240.00	154,760.00	
Salvador, Ocampo	12/23/2016	572954		10,000.00		10,000.00	SIDA Block Farm orientation
Buque, Alan	12/23/2016	572953		30,000.00		30,000.00	SIDA / Block Farm ( six block farm validation)
Ronario, Joel	12/23/2016	2233026		15,000.00		15,000.00	Orientation of Block Farm assisted by SIDA
TEV							
Soriano, Marco	11/15/2016	572461	4,920.00		4,920.00	-	Pre-travel to Cebu 11/14-18/2016
Cabalquinto, Narciso	11/15/2016	572462	4,920.00		4,920.00	-	Pre-travel to Cebu 11/14-18/2016
Del Rosario, Victoria	11/17/2016	572477	3,188.00		3,188.00	-	Pre-travel , inventory -Pampanga 11/22-25/2016
Hazel Rose Mariano	11/17/2016	572478	2,920.00		2,920.00	-	Pre-travel , inventory -Pampanga 11/22-25/2016
Godes, Annabelle	11/17/2016	572479	2,920.00		2,920.00	-	Pre-travel , inventory -Pampanga 11/22-25/2016
Pangilinan, Milagros	11/8/2016	572512	8,000.00		8,000.00	-	Conference fee
Macamos, Patricio	11/15/2016	2232956	26,553.00		26,553.00	-	Pre-travel 11/14-24/2016
Total			53,421.00	-	53,421.00	-	
Grand Total			1,658,657.27	1,188,405.59	2,462,628.74	384,434.12	

Prepared By:

*J. Paredes*  
JOVENTINA R. PAREDES  
Accountant III

Certified correct:

*E. Abacan*  
ERLINDA J. ABACAN  
Chief Accountant

Noted By:

*J. Agosto*  
JOSEPHINO M. AGOSTO  
Manager III, Administrative  
and Finance Department

Verified By:

MILAGROS C. PANGILINAN  
Audit Team Leader

Reviewed By:

ANNIE L. RECABO  
Supervising Auditor

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