

## ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

## Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

## Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: Sugar Regulatory Administration Visayas

Region: VI

Address: Araneta Street, Brgy. Singcang, Bacolod City

Agency Code/UACS: \_\_\_\_\_

Organization Type: GOCC

Contact Person: \_\_\_\_\_

Position: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone/Mobile Nos: \_\_\_\_\_

HERMENEGILDO R. SERAFICA

Administrator

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>PESTICIDES OR PEST REPELLENTS</b>																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	4	0	81	85	11,845.60	2	0	0	2	278.72	4	0	0	4	557.44	2	0	0	2	278.72	93.00	139.36	12960.48
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	26	2	76	104	15,748.72	2	2	2	6	908.58	2	2	2	6	908.58	2	2	2	6	908.58	122.00	151.43	18474.46
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	26	4	239	269	17,904.64	4	9	26	39	2,595.84	26	9	4	39	2,595.84	9	4	2	15	998.40	362.00	66.56	24094.72
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	40	0	81	121	46,938.32	0	0	2	2	775.84	40	0	2	42	16,292.64	0	0	2	2	775.84	167.00	387.92	64782.64
5	51471901-AL-301	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	50	50	2,179.00	0	0	6	6	261.48	0	0	0	0	0.00	0	0	0	0	0.00	56.00	43.58	2440.48
6	51471901-AL-302	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	3	0	3	6	2,736.00	0	0	3	3	1,365.00	0	0	0	0	0.00	0	0	0	0	0.00	9.00	455.00	4095.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	6	6	1,246.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	207.75	1246.50
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																										
8	12171703-SI-P01	INK, for stamp pad	bottle	14	1	7	22	693.44	5	0	7	12	378.24	1	1	0	2	63.04	0	0	0	0	0.00	36.00	31.52	1134.72
<b>FILMS</b>																										
9	13111203-AC-F01	ACETATE	roll	0	0	3	3	2,543.46	0	0	1	1	847.82	0	0	0	0	0.00	0	0	0	0	0.00	4.00	847.82	3391.28
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	3	3	663.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	221.00	663.00
11	13111201-CF-P02	CARBON FILM, legal	box	6	1	7	14	2,919.28	0	0	0	0	0.00	1	1	0	2	417.04	0	0	0	0	0.00	16.00	208.52	3336.32
<b>PAPER MATERIALS AND PRODUCTS</b>																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	418.60	0	0	0	0	0.00	5.00	83.72	418.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00			
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00			
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00			
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00			
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00			
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00			
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	794.96	0.00			
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	15	2	33	50	1,853.00	0	2	15	17	630.02	10	2	0	12	444.72	0	2	0	2	74.12	81.00	37.06	3001.86	
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	0	2	50	52	3,082.56	0	2	30	32	1,896.96	0	2	0	2	118.56	0	2	0	2	118.56	88.00	59.28	5216.64	
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	30	0	64	94	5,083.52	3	0	15	18	973.44	16	0	0	16	865.28	4	0	0	4	216.32	132.00	54.08	7138.56	
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	10	0	10	120.40	0	0	5	5	60.20	0	0	0	0	0.00	0	0	0	0	0.00	15.00	12.04	180.60	
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	80	0	244	324	44,277.84	19	0	15	34	4,646.44	45	0	0	45	6,149.70	31	0	0	31	4,236.46	434.00	136.66	59310.44	
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	40	0	517	557	71,134.47	10	0	15	25	3,192.75	37	0	0	37	4,725.27	16	0	0	16	2,043.36	635.00	127.71	81095.85	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	0	0	150	150	14,739.00	0	0	15	15	1,473.90	0	0	0	0	0.00	0	0	0	0	0.00	165.00	98.26	16212.90	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	45	0	140	185	21,915.10	5	0	15	20	2,369.20	5	0	5	10	1,184.60	5	0	0	5	592.30	220.00	118.46	26061.20	
28	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	20	20	582.40	0	0	3	3	87.36	0	0	0	0	0.00	0	0	0	0	0.00	23.00	29.12	669.76	
29	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.05	0.00	
30	14111818-TH-P02	Thermal Paper, 59GSM (-5%) ,1/2 Core, 216mm x 30m	roll	2	0	0	2	111.28	0	0	30	30	1,669.20	2	0	0	2	111.28	0	0	75	75	4,173.00	109.00	55.64	6064.76	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	18	0	96	114	8,062.08	2	0	8	10	707.20	6	0	0	6	424.32	2	0	0	2	141.44	132.00	70.72	9335.04	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	16	0	87	103	10,497.76	1	0	11	12	1,223.04	12	0	0	12	1,223.04	1	0	0	1	101.92	128.00	101.92	13045.76	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	28	2	241	271	23,533.64	6	2	52	60	5,210.40	21	2	2	25	2,171.00	11	2	2	15	1,302.60	371.00	86.84	32217.64	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	12	0	150	162	5,644.08	0	0	0	0	0.00	12	0	0	12	418.08	0	0	0	0	0.00	174.00	34.84	6062.16	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	96	96	3,244.80	0	0	25	25	845.00	0	0	0	0	0.00	0	0	0	0	0.00	121.00	33.80	4089.80	
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	13	0	77	90	3,267.00	1	0	0	1	36.30	13	0	3	16	580.80	1	0	0	1	36.30	108.00	36.30	3920.40	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	16	6	90	112	2,209.76	6	6	12	24	473.52	16	6	6	28	552.44	6	6	6	18	355.14	182.00	19.73	3590.86	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	0	0	2	2	192.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	96.20	192.40	
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
39	31201610-GL-J01	GLUE, all purpose	jar	18	0	32	50	3,575.00	5	0	5	10	715.00	8	0	3	11	786.50	2	0	0	2	143.00	73.00	71.50	5219.50	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	0	0	4	4	79.04	0	5	10	15	296.40	0	0	0	0	0.00	0	5	0	5	98.80	24.00	19.76	474.24	
41	31151804-SW-S01	STAPLE WIRE, standard	box	11	1	263	275	6,162.75	6	1	11	18	403.38	6	1	1	8	179.28	1	6	1	8	179.28	309.00	22.41	6924.69	
42	31201502-TA-E01	TAPE, electrical	roll	20	0	30	50	933.50	0	0	0	0	0.00	20	0	0	20	373.40	0	0	0	0	0.00	70.00	18.67	1306.90	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	20	0	83	103	5,623.80	0	0	0	0	0.00	8	0	0	8	436.80	0	0	0	0	0.00	111.00	54.60	6060.60	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	18	0	60	78	8,314.80	0	0	15	15	1,599.00	9	0	0	9	959.40	0	0	0	0	0.00	102.00	106.60	10873.20	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	9	0	65	74	1,654.64	0	0	10	10	223.60	5	0	0	5	111.80	0	0	0	0	0.00	89.00	22.36	1990.04	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	31	2	78	111	1,119.99	7	2	12	21	211.89	20	2	2	24	242.16	7	2	2	11	110.99	167.00	10.09	1685.03	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	4	0	40	44	878.68	0	0	10	10	199.70	0	0	0	0	0.00	0	0	0	0	0.00	54.00	19.97	1078.38	
48	31151507-TW-P01	TWINE, plastic	roll	6	2	171	179	10,424.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	179.00	58.24	10424.96	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	1	1	1,109.68	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1109.68	1109.68	
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	4	4	3,427.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	856.86	3427.44	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00	
<b>MEDICAL THERMOMETERS AND ACCESSORIES</b>																											
53	41112224-TG-T02	THERMOGUN	piece	0	0	0	0	0.00	0	0	4	4	10,129.60	0	0	0	0	0.00	0	0	0	0	0.00	4.00	2532.40	10129.60	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	0	40	40	8,232.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	205.82	8232.80	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	0	0	40	40	3,286.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	82.16	3286.40	
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	12	0	8	20	353.60	0	0	2	2	35.36	0	0	0	0	0.00	0	0	0	0	0.00	22.00	17.68	388.96	
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	69	1	71	141	12,721.02	1	2	1	4	360.88	57	1	1	59	5,322.98	2	1	1	4	360.88	208.00	90.22	18765.76	
58	47131604-BR-S01	BROOM, soft, tambo	piece	15	1	26	42	5,722.08	1	1	1	3	408.72	15	1	1	17	2,316.08	1	1	1	3	408.72	65.00	136.24	8855.60	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	15	1	20	36	655.20	1	1	1	3	54.60	15	1	1	17	309.40	1	1	1	3	54.60	59.00	18.20	1073.80	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	24	2	30	56	2,329.60	4	2	2	8	332.80	24	2	12	38	1,580.80	4	2	2	8	332.80	110.00	41.60	4576.00	
61	47131805-CL-P01	CLEANSER, scouring powder	can	2	2	128	132	3,157.44	2	2	2	6	143.52	2	2	2	6	143.52	2	2	2	6	143.52	150.00	23.92	3588.00	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	31	1	183	215	1,784.50	1	1	1	3	24.90	31	1	1	33	273.90	1	1	1	3	24.90	254.00	8.30	2108.20	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	5	5	202	212	11,464.96	5	5	5	15	811.20	5	5	5	15	811.20	5	5	5	15	811.20	257.00	54.08	13898.56	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	44	2	101	147	18,957.12	10	3	12	25	3,224.00	40	2	2	44	5,674.24	11	2	2	15	1,934.40	231.00	128.96	29789.76	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	9	0	12	21	521.43	0	0	0	0	0.00	9	0	0	9	223.47	0	0	0	0	0.00	30.00	24.83	744.90	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	12	12	1,575.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	131.25	1575.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	48	4	224	276	28,416.96	23	4	14	41	4,221.36	48	4	4	56	5,765.76	23	4	4	31	3,191.76	404.00	102.96	41595.84	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	10	10	3,097.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	309.76	3097.60	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	34	2	78	114	13,693.68	2	3	2	7	840.84	30	2	2	34	4,084.08	6	2	2	10	1,201.20	165.00	120.12	19819.80	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	1	0	3	4	9,152.00	0	0	0	0	0.00	1	0	0	1	2,288.00	0	0	0	0	0.00	5.00	2288.00	11440.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	15	0	25	40	4,992.00	0	0	0	0	0.00	15	0	0	15	1,872.00	0	0	0	0	0.00	55.00	124.80	6864.00	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	30	0	33	63	7,796.88	0	0	0	0	0.00	30	0	0	30	3,712.80	0	0	0	0	0.00	93.00	123.76	11509.68	
73	47131501-RG-C01	RAGS, all cotton	bundle	9	0	118	127	6,835.14	0	0	0	0	0.00	8	0	0	8	430.56	0	0	0	0	0.00	135.00	53.82	7265.70	
74	47131602-SC-N01	SCOURING PAD	pack	7	0	88	95	10,670.40	2	0	0	2	224.64	7	0	0	7	786.24	2	0	0	2	224.64	106.00	112.32	11905.92	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	32	2	95	129	17,373.72	2	2	12	16	2,154.88	32	2	2	36	4,848.48	2	2	2	6	808.08	187.00	134.68	25185.16	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	4	0	8	12	335.52	0	0	2	2	55.92	2	0	0	2	55.92	0	0	0	0	0.00	16.00	27.96	447.36	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	6	6	148,761.60	0	2	0	2	49,587.20	0	0	0	0	0.00	0	0	0	0	0.00	8.00	24,793.60	198348.80	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	4	0	4	169,561.60	0	0	0	0	0.00	1	0	0	1	42,390.40	0	0	0	0	0.00	5.00	42,390.40	211952.00	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	7	0	9	16	41,581.44	0	0	1	1	2,598.84	0	0	0	0	0.00	0	0	0	0	0.00	17.00	2598.84	44180.28	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	10	0	18	28	4,688.32	0	0	6	6	1,004.64	0	0	0	0	0.00	0	0	0	0	0.00	34.00	167.44	5692.96	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	3	0	10	13	1,446.90	0	0	3	3	333.90	0	0	0	0	0.00	0	0	0	0	0.00	16.00	111.30	1780.80	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	0	0	8	8	1,232.00	1	0	2	3	462.00	1	0	0	1	154.00	0	0	0	0	0.00	12.00	154.00	1848.00	
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00	
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	1	0	0	1	9,191.52	0	0	0	0	0.00	0	0	0	0	0.00	1.00	9191.52	9191.52	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00	
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	5	5	39,495.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	7899.00	39495.00	
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00	
89	44122105-BF-C01	CLIP, backfold, 19mm	box	3	3	57	63	551.88	3	3	13	19	166.44	3	3	3	9	78.84	3	3	3	9	78.84	100.00	8.76	876.00	
90	44122105-BF-C02	CLIP, backfold, 25mm	box	3	3	56	62	943.64	3	3	3	9	136.98	3	3	3	9	136.98	3	3	3	9	136.98	89.00	15.22	1354.58	
91	44122105-BF-C03	CLIP, backfold, 32mm	box	13	3	126	142	3,175.12	9	3	3	15	335.40	13	3	3	19	424.84	9	3	3	15	335.40	191.00	22.36	4270.76	
92	44122105-BF-C04	CLIP, backfold, 50mm	box	8	3	72	83	4,531.80	6	3	3	12	655.20	3	3	3	9	491.40	3	3	3	9	491.40	113.00	54.60	6169.80	
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	90	10	488	588	6,867.84	15	10	30	55	642.40	56	10	10	76	887.68	15	18	10	43	502.24	762.00	11.68	8900.16	
94	44111515-DF-B01	DATA FILE BOX	piece	30	0	15	45	3,474.00	0	0	5	5	386.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	77.20	3860.00	
95	44122011-DF-F01	DATA FOLDER	piece	24	0	0	24	1,647.36	24	0	20	44	3,020.16	24	0	0	24	1,647.36	24	0	0	24	1,647.36	116.00	68.64	7962.24	
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	0	0	14	14	9,591.53	0	0	2	2	1,346.18	0	0	0	0	0.00	0	0	0	0	0.00	16.25	673.09	10937.71	
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	15	1	30	46	42,881.15	6	0	3	9	8,344.44	15	0	0	15	13,907.40	6	0	0	6	5,562.96	76.25	927.16	70695.95	
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	6	0	7	13	9,599.20	0	1	3	4	2,953.60	6	0	0	6	4,430.40	0	0	0	0	0.00	23.00	738.40	16983.20	
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	24	0	84	108	3,292.92	0	0	10	10	304.90	0	0	0	0	0.00	0	0	0	0	0.00	118.00	30.49	3597.82	
100	44121506-EN-M02	ENVELOPE, mailing	box	9	0	3	12	4,538.40	0	0	100	100	37,820.00	9	0	0	9	3,403.80	0	0	0	0	0.00	121.00	378.20	45762.20	
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	0	0	2	2	867.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	433.68	867.36	
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	8	0	10	18	185.40	0	0	0	0	0.00	8	0	0	8	82.40	0	0	0	0	0.00	26.00	10.30	267.80	
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	13	0	64	77	6,422.57	1	0	15	16	1,334.56	9	0	0	9	750.69	1	0	0	1	83.41	103.00	83.41	8591.23	
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	15	15	1,290.60	0	0	2	2	172.08	0	0	0	0	0.00	0	0	0	0	0.00	17.00	86.04	1462.68	
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00	
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	5	5	71.15	0	0	0	0	0.00	0	0	0	0	0.00	5.00	14.23	71.15	
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	0	0	1	1	338.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.25	270.40	338.00	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	9	0	3	12	3,742.56	0	0	0	0	0.00	7	0	0	7	2,183.16	0	0	0	0	0.00	19.00	311.88	5925.72	
109	44122011-FO-L01	FOLDER, L-type, A4	pack	2	0	4	6	1,028.58	2	0	0	2	342.86	2	0	0	2	342.86	2	0	0	2	342.86	12.00	171.43	2057.16	
110	44122011-FO-L02	FOLDER, L-type, legal	pack	12	0	8	20	4,864.80	7	0	0	7	1,702.68	11	0	0	11	2,675.64	7	0	0	7	1,702.68	45.00	243.24	10945.80	
111	44122027-FO-P01	FOLDER, pressboard	box	0	0	6	6	5,715.84	0	0	2	2	1,905.28	0	0	0	0	0.00	0	0	0	0	0.00	8.00	952.64	7621.12	
112	44122011-FO-T03	FOLDER, with tab, A4	pack	0	0	7	7	1,953.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	279.00	1953.00	
113	44122011-FO-T04	FOLDER, with tab, legal	pack	28	0	31	59	18,960.24	0	0	2	2	642.72	25	0	0	25	8,034.00	0	0	0	0	0.00	86.00	321.36	27636.96	
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	0	0	5	5	283.40	0	0	20	20	1,133.60	0	0	0	0	0.00	0	0	0	0	0.00	25.00	56.68	1417.00	
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	5	5	208.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	41.60	208.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
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116	44121716-MA-F01	MARKER, fluorescent	set	23	0	54	77	2,822.82	13	3	10	26	953.16	33	0	0	33	1,209.78	3	0	0	3	109.98	139.00	36.66	5095.74	
117	44121708-MW-B01	MARKER, whiteboard, black	piece	17	0	100	117	1,565.46	3	0	3	6	80.28	17	0	0	17	227.46	3	0	0	3	40.14	143.00	13.38	1913.34	
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	0	0	61	61	816.18	0	0	3	3	40.14	0	0	0	0	0.00	0	0	0	0	0.00	64.00	13.38	856.32	
119	44121708-MW-B03	MARKER, whiteboard, red	piece	0	0	11	11	147.18	0	0	3	3	40.14	0	0	0	0	0.00	0	0	0	0	0.00	14.00	13.38	187.32	
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	59	0	155	214	1,921.72	10	0	3	13	116.74	18	0	0	18	161.64	5	5	0	10	89.80	255.00	8.98	2289.90	
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	36	0	64	100	898.00	0	0	3	3	26.94	0	0	0	0	0.00	0	0	0	0	0.00	103.00	8.98	924.94	
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	0	0	8	8	71.84	0	0	3	3	26.94	0	0	0	0	0.00	0	0	0	0	0.00	11.00	8.98	98.78	
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	19	1	59	79	613.04	1	6	11	18	139.68	19	1	1	21	162.96	1	6	1	8	62.08	126.00	7.76	977.76	
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	19	1	72	92	1,267.76	11	1	11	23	316.94	19	1	1	21	289.38	11	1	1	13	179.14	149.00	13.78	2053.22	
125	44121706-PE-L01	PENCIL, lead, with eraser	box	7	0	48	55	1,143.45	1	0	4	5	103.95	2	0	0	2	41.58	1	0	0	1	20.79	63.00	20.79	1309.77	
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	0	0	0	0	0.00	0	0	4	4	959.16	0	0	0	0	0.00	0	0	0	0	0.00	4.00	239.79	959.16	
127	44122101-RU-B01	RUBBER BAND, No. 18	box	1	0	40	41	4,102.05	0	2	2	4	400.20	0	0	0	0	0.00	0	3	0	3	300.15	48.00	100.05	4802.40	
128	44121905-SP-F01	STAMP PAD, felt	piece	3	0	14	17	594.15	1	0	2	3	104.85	1	0	0	1	34.95	1	0	0	1	34.95	22.00	34.95	768.90	
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	0	0	6	6	88.92	0	0	2	2	29.64	0	0	0	0	0.00	0	0	0	0	0.00	8.00	14.82	118.56	
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	3	0	22	25	835.75	0	0	2	2	66.86	2	0	0	2	66.86	0	0	0	0	0.00	29.00	33.43	969.47	
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	7	0	4	11	4,993.56	0	0	3	3	1,361.88	0	0	0	0	0.00	0	0	0	0	0.00	14.00	453.96	6355.44	
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	0	5	6	1,216.02	0	0	1	1	202.67	0	0	0	0	0.00	0	0	0	0	0.00	7.00	202.67	1418.69	
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	6	0	7	13	1,960.40	0	0	0	0	0.00	2	0	0	2	301.60	0	0	0	0	0.00	15.00	150.80	2262.00	
134	44121618-SS-S01	SCISSORS, symmetrical	pair	4	0	35	39	1,581.84	1	0	2	3	121.68	0	0	0	0	0.00	0	0	0	0	0.00	42.00	40.56	1703.52	
135	44121615-ST-S01	STAPLER, standard type	piece	7	0	19	26	3,650.40	0	0	2	2	280.80	0	0	0	0	0.00	0	0	0	0	0.00	28.00	140.40	3931.20	
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	0	1	6	7	6,399.54	0	0	2	2	1,828.44	0	0	0	0	0.00	0	0	0	0	0.00	9.00	914.22	8227.98	
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	8	0	34	42	1,045.80	0	4	0	4	99.60	0	0	0	0	0.00	0	0	0	0	0.00	46.00	24.90	1145.40	
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	1	0	4	5	321.00	0	0	2	2	128.40	0	0	0	0	0.00	0	0	0	0	0.00	7.00	64.20	449.40	
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capac	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9534.72	0.00	
140	44101807-CA-C01	CALCULATOR, compact	unit	2	0	14	16	5,549.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16.00	346.85	5549.60	
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00	
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9297.60	0.00	
143	44101603-PS-M01	PAPER SHREDDER	unit	1	0	0	1	5,699.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5699.20	5699.20	
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES</b>																											
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00	
145	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00	
146	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00	
147	44103109-BR-D06	Drum Cart, Brother DR-451CL, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00	
148	44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00	
149	44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
150	44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
151	44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	

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152	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00
153	44103105-CA-C04	INK CART, CANON CL-741, Colored	cart	3	0	0	3	2,967.12	1	0	0	1	989.04	0	0	0	0	0.00	1	0	0	1	989.04	5.00	989.04	4945.20
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	2	0	20	22	22,651.20	0	0	0	0	0.00	2	0	0	2	2,059.20	0	0	0	0	0.00	24.00	1029.60	24710.40
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	3	0	0	3	2,262.00	1	0	0	1	754.00	0	0	0	0	0.00	1	0	0	1	754.00	5.00	754.00	3770.00
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	3	0	20	23	17,940.00	0	0	0	0	0.00	3	0	0	3	2,340.00	0	0	0	0	0.00	26.00	780.00	20280.00
157	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	32	10	189	231	57,657.60	6	0	10	16	3,993.60	33	10	10	53	13,228.80	6	0	0	6	1,497.60	306.00	249.60	76377.60
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	18	10	120	148	36,940.80	2	0	5	7	1,747.20	20	10	10	40	9,984.00	2	0	0	2	499.20	197.00	249.60	49171.20
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	20	10	117	147	36,691.20	2	0	5	7	1,747.20	18	10	10	38	9,484.80	2	0	0	2	499.20	194.00	249.60	48422.40
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	18	10	114	142	35,443.20	2	0	5	7	1,747.20	20	10	10	40	9,984.00	2	0	0	2	499.20	191.00	249.60	47673.60
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	0	50	50	38,688.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	773.76	38688.00
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	6	6	2,196.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	366.08	2196.48
192	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	4	4	1,464.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	366.08	1464.32
193	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	9	9	3,650.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9.00	405.60	3650.40
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	10	10	4,056.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	405.60	4056.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	10	10	774.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	77.43	774.30
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	100	100	7,794.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	77.94	7794.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	0	0	2	2	6,864.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3432.00	6864.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9004.32	0.00
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00



Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00	
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00	
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00	
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00	
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00	
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00	
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00	
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00	
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00	
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00	
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00	
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00	
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	2	2	47,247.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	23623.60	47247.20	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00	
<b>FLAG OR ACCESSORIES</b>																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	2	0	0	2	569.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	284.84	569.68	
<b>PRINTED PUBLICATIONS</b>																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.21	0.00	
<b>FIRE FIGHTING EQUIPMENT</b>																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	10	0	19	29	33,176.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	29.00	1144.00	33176.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	4	4	22,453.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	5613.25	22453.00	
<b>CONSUMER ELECTRONICS</b>																											
293	52161535-DV-F01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	615.64	0.00	
<b>FURNITURE AND FURNISHINGS</b>																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	10	10	370.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	37.04	370.40	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	0	0	52	52	1,997.32	0	0	10	10	384.10	0	0	0	0	0.00	0	0	0	0	0.00	62.00	38.41	2381.42	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	2	0	10	12	52.44	0	0	8	8	34.96	2	0	0	2	8.74	0	0	0	0	0.00	22.00	4.37	96.14	
301	60121524-SP-G01	SIGN PEN, black	piece	137	12	580	729	14,769.54	37	12	25	74	1,499.24	117	12	12	141	2,856.66	37	12	12	61	1,235.86	1,005.00	20.26	20361.30	
302	60121524-SP-G02	SIGN PEN, blue	piece	30	0	371	401	8,124.26	0	0	13	13	263.38	10	0	0	10	202.60	0	0	0	0	0.00	424.00	20.26	8590.24	
303	60121524-SP-G03	SIGN PEN, red	piece	0	0	105	105	2,127.30	0	0	8	8	162.08	0	0	0	0	0.00	0	0	0	0	0.00	113.00	20.26	2289.38	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00	
<b>SOFTWARE</b>																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	2	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00	
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00					0	0.00									0	0.00	0.00	0.00	
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00					0	0.00									0	0.00	0.00	0.00	
3	44111905-WB-N01	White Board					0	0.00					0	0.00									0	0.00	0.00	0.00	
4	44111911-WB-D01	White Board, Digital					0	0.00					0	0.00									0	0.00	0.00	0.00	
5	52161505-TV-S01	SMART Television					0	0.00					0	0.00									0	0.00	0.00	0.00	
6	52161520-MC-M01	Microphone					0	0.00					0	0.00									0	0.00	0.00	0.00	
7	52161512-SP-K01	Speakers					0	0.00					0	0.00									0	0.00	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
8	32101514-AM-P01	Amplifier				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
9	52161517-EQ-E01	Equalizer				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
10	46171615-HD-C01	HD Camera				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
11	45121504-DS-C01	DSLR Camera				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
12	45121516-VH-C01	HD Video Camera				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
13	45121506-VC-C01	Video Conference Equipment				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
14	39112102-LB-B01	LED bulb				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
16	43212104-PI-C01	PRINTER, Inkjet, Color				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
17	43212105-PP-001	Portable Printer				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
18	43211509-AT-001	Android Tablet				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
19	43222610-HS-001	Hub/Switches				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
20	43222609-NR-001	Network Routers				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
21	43222640-WA-P01	Wireless Access Point				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
22	43211711-SF-001	Scanner, Flatbed				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
24	81112306-MF-P01	Multi Function PRINTER				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)			3	3	0.00				0	0.00				0	0.00				0	0.00	3.00	0.00	0.00	
26	43191501-MP-001	Mobile Phone				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
29	60104701-SP-001	Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
32	46181502-BF-V01	Bullet proof vest				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
33	25172502-WW-001	Wheels, _____ (type of vehicle)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
34	40161513-FF-001	Fuel Filters				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
35	48101710-DW-F01	Drinking Water/ Fountain				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
36	26111729-AB-001	Auto Battery				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
		Ballpen,black	piece	26		26	471.90				0	0.00				0	0.00				0	0.00	26.00	18.15	471.90	
		Ballpen,blue	piece	26		26	471.90				0	0.00				0	0.00				0	0.00	26.00	18.15	471.90	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
		Ball pen (Black)	piece	50			50	275.00				0	0.00	50			50	275.00			0	0.00	100.00	5.50	550.00	
		Ballpen, black	piece	0	0	120	120	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	120.00	5.00	600.00
		Ballpen, blue	piece	0	0	120	120	699.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	120.00	5.83	699.60
		Ballpoint Pen, Black	piece				0	0.00			100	100	600.00				0	0.00				0	0.00	100.00	6.00	600.00
		Ballpoint Pen, Red	piece				0	0.00			50	50	300.00				0	0.00				0	0.00	50.00	6.00	300.00
		Bond Paper 8.5"x11 (short)	ream	15			15	3,525.00				0	0.00	15			15	3,525.00				0	0.00	30.00	235.00	300.00
		Box, Peerless	piece				0	0.00			50	50	0.00				0	0.00				0	0.00	50.00	0.00	300.00
		Brown Envelop (short)	piece	15			15	75.00				0	0.00	15			15	75.00				0	0.00	30.00	5.00	300.00
		Brown Envelop (long)	piece	15			15	105.00				0	0.00	15			15	105.00				0	0.00	30.00	7.00	300.00
		Bundy clock card (DTR form)	pack	12	0	0	12	1,800.00	0	0	0	0	0.00	12	0	0	12	1,800.00	0	0	0	0	0.00	24.00	150.00	3600.00
		CDR, writable	piece				0	0.00				0	0.00	10			10	150.00	10			10	150.00	20.00	15.00	300.00
		CDR, rewritable, 10 pcs per pack	pack				0	0.00				0	0.00	1			1	500.00				0	0.00	1.00	500.00	500.00
		Cellphone Prepaid Load	piece				0	0.00			140	140	42,000.00				0	0.00				0	0.00	140.00	300.00	42000.00
		Correction Tape, 6m	piece	30			30	1,050.00	30			30	1,050.00	30			30	1,050.00	30			30	1,050.00	120.00	35.00	4200.00
		Customized Self-Inking Stamps	piece				0	0.00			5	5	2,500.00				0	0.00				0	0.00	5.00	500.00	2500.00
		Certificate Holder	piece				0	0.00			20	20	0.00				0	0.00				0	0.00	20.00	0.00	2500.00
		Clearbook Refills	set				0	0.00			2	2	0.00				0	0.00				0	0.00	2.00	0.00	2500.00
		Computer in, Epson 003 - Black	bottle	6	0	0	6	2,100.00	0	0	0	0	0.00	6	0	0	6	2,100.00	0	0	0	0	0.00	12.00	350.00	4200.00
		Computer in, Epson 003 - Blue/Cyan	bottle	3	0	0	3	1,050.00	0	0	0	0	0.00	3	0	0	3	1,050.00	0	0	0	0	0.00	6.00	350.00	2100.00
		Computer in, Epson 003 - Magenta	bottle	3	0	0	3	1,050.00	0	0	0	0	0.00	3	0	0	3	1,050.00	0	0	0	0	0.00	6.00	350.00	2100.00
		Computer in, Epson 003 - Yellow	bottle	3	0	0	3	1,050.00	0	0	0	0	0.00	3	0	0	3	1,050.00	0	0	0	0	0.00	6.00	350.00	2100.00
		Correction Pen	piece			12	12	960.00				0	0.00				0	0.00				0	0.00	12.00	80.00	960.00
		Correction Tape, refillable	piece			14	14	1,190.00				0	0.00				0	0.00				0	0.00	14.00	85.00	1190.00
		Certificate jacket (8.5x11")	piece	15	0	0	15	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	120.00	1800.00
		Columnar notebook	piece	0	0	2	2	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	75.00	150.00
		Cork board, 3x4"	unit	0	0	1	1	3,542.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3542.00	3542.00
		Cutting Mat, A4 size	piece				0	0.00	1			1	300.00				0	0.00				0	0.00	1.00	300.00	300.00
		Dater Stamp, 2021-onwards	piece				0	0.00			6	6	360.00				0	0.00				0	0.00	6.00	60.00	360.00
		Developer for INEO 165e	unit			6	6	15,000.00				0	0.00				0	0.00				0	0.00	6.00	2500.00	15000.00
		Developer, Ineo 226					0	0.00	1		1	1,370.00				0	0.00					0	0.00	1.00	1370.00	1370.00
		Developing Unit DV312	piece		1		1	9,900.00				0	0.00				0	0.00				0	0.00	1.00	9900.00	9900.00
		Double binder clip, 2" size	piece				0	0.00	50			50	500.00				0	0.00				0	0.00	50.00	10.00	500.00
		Document Bag	piece	2	0	0	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1000.00	2000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Drumr, Ineo 226					0	0.00				0	0.00				0	0.00		1		1	9,880.00	1.00	9880.00	9880.00
DRUM DR512 (cyan)	piece				0	0.00				0	0.00	1			1	33,880.00				0	0.00	1.00	33880.00	33880.00
DRUM DR512 (magenta)	piece				0	0.00				0	0.00	1			1	33,880.00				0	0.00	1.00	33880.00	33880.00
DRUM DR512 (yellow)	piece				0	0.00				0	0.00	1			1	33,880.00				0	0.00	1.00	33880.00	33880.00
DRUM DR312 Drum Unit	piece		1		1	10,450.00				0	0.00				0	0.00				0	0.00	1.00	10450.00	10450.00
Electric Stapler	piece				0	0.00			1	1	1,500.00				0	0.00				0	0.00	1.00	1500.00	1500.00
Envelope, brown, short	piece			20	20	192.00				0	0.00				0	0.00				0	0.00	20.00	9.60	192.00
Extension cord, 5 meters minimum	unit		1		1	0.00				0	0.00				0	0.00				0	0.00	1.00	0.00	0.00
Extension Cord	pcs	2			2	1,700.00				0	0.00				0	0.00				0	0.00	2.00	850.00	1700.00
File Folder, white (ordinary) long	piece	30			30	165.00				0	0.00	30			30	165.00				0	0.00	60.00	5.50	330.00
File Folder, white (ordinary) short	piece	30			30	135.00				0	0.00	30			30	135.00				0	0.00	60.00	4.50	270.00
Folder, Long, White	piece				0	0.00			100	100	0.00				0	0.00				0	0.00	100.00	0.00	0.00
Folder, Short, white	piece				0	0.00			100	100	0.00				0	0.00				0	0.00	100.00	0.00	0.00
Folder, short, expanding	piece			100	100	1,320.00				0	0.00				0	0.00				0	0.00	100.00	13.20	1320.00
Folder, tagboard, long	piece			100	100	1,440.00				0	0.00				0	0.00				0	0.00	100.00	14.40	1440.00
Folder, tagboard, short	piece			60	60	792.00				0	0.00				0	0.00				0	0.00	60.00	13.20	792.00
Folder, expanded, green	piece				0	0.00	100			100	2,000.00	100			100	2,000.00				0	0.00	200.00	20.00	4000.00
Folder, white, letter size	pack				0	0.00				0	0.00	5			5	850.00				0	0.00	5.00	170.00	850.00
Highlighter	piece	2			2	0.00				0	0.00	2			2	0.00				0	0.00	4.00	0.00	0.00
Index cards, 5 x 8, packs of 100	pack				0	0.00			2	2	220.00				0	0.00				0	0.00	2.00	110.00	220.00
Index card 5x8"	pack	4	0	0	4	480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	120.00	480.00
Ink (refill for permanent marker)	bottle	6	0	0	6	0.00	0	0	0	0	0.00	0	6	0	6	0.00	0	0	0	0	0.00	12.00	0.00	0.00
Ink, Epson 001 (Black), for Epson L6170	bottle				0	0.00			10	10	4,000.00				0	0.00				0	0.00	10.00	400.00	4000.00
Ink, Epson 001 (Yellow), for Epson L6170	bottle				0	0.00			10	10	4,000.00				0	0.00				0	0.00	10.00	400.00	4000.00
Ink, Epson 001 (Cyan), for Epson L6170	bottle				0	0.00			10	10	4,000.00				0	0.00				0	0.00	10.00	400.00	4000.00
Ink, Epson 001 (Magenta), for Epson L6170	bottle				0	0.00			10	10	4,000.00				0	0.00				0	0.00	10.00	400.00	4000.00
Carbon Film (short), black	box	2			2	400.00				0	0.00				0	0.00				0	0.00	2.00	200.00	4000.00
Laminating Film, A4 size	pack				0	0.00			50	50	500.00				0	0.00				0	0.00	50.00	10.00	500.00
Marker, permanent, broad, metallic silver	piece			5	5	200.00				0	0.00				0	0.00				0	0.00	5.00	40.00	200.00
Marker ink, refill, black	bottle	2			2	242.00				0	0.00				0	0.00				0	0.00	2.00	121.00	242.00
MT Toner TN323	piece		3		3	24,750.00				0	0.00				0	0.00				0	0.00	3.00	8250.00	24750.00
NOTEBOOK, padded, landscaped, A4, 100 leaves	piece				0	0.00				0	0.00	2			2	600.00				0	0.00	2.00	300.00	600.00
Notebook, padded, large, 100 leaves	piece				0	0.00				0	0.00	2			2	400.00				0	0.00	2.00	200.00	400.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Notepad, stick-on (2" x 1/2"), 4 pads per pack	pack	8			8	560.00				0	0.00	7			7	490.00				0	0.00	15.00	70.00	1050.00
Notepad, stick-on, 2" x 1/2"	pack			10	10	250.00				0	0.00				0	0.00				0	0.00	10.00	25.00	250.00
Notepad, stick-on, 3" x 5"	pack			10	10	600.00				0	0.00				0	0.00				0	0.00	10.00	60.00	600.00
Paint Marker Pen - Silver	piece	3	0	0	3	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	120.00	360.00
Paint Marker Pen - Black	piece	3	0	0	3	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	120.00	360.00
Paint Marker Pen - White	piece	3	0	0	3	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	120.00	360.00
Paper, shot, 8 1/2 x 11, 70gsm	reams	20			20	5,808.00				0	0.00				0	0.00				0	0.00	20.00	290.40	5808.00
Paper, Bond, 80 gsm, 8 1/2" x 11"	ream	15			15	4,200.00	20			20	5,600.00	20			20	5,600.00	15			15	4,200.00	70.00	280.00	19600.00
Paper, bond (short), 70gsm, S-20	ream			100	100	26,000.00		5		5	1,300.00				0	0.00		6		6	1,560.00	111.00	260.00	28860.00
Paper Fastener, plastic material	box				0	0.00			20	20	600.00				0	0.00				0	0.00	20.00	30.00	600.00
Paper fastener, Plastic	box	4			4	242.00				0	0.00				0	0.00				0	0.00	4.00	60.50	242.00
Paper Fastener, Plastic, Jumbo, 6	box	10			10	1,210.00				0	0.00				0	0.00				0	0.00	10.00	121.00	1210.00
Pentel Pen fine point (Black)	piece	2			2	70.00				0	0.00	2			2	70.00				0	0.00	4.00	35.00	140.00
Photopaper	set				0	0.00			5	5	0.00				0	0.00				0	0.00	5.00	0.00	0.00
Photopaper	pack	4	0	0	4	800.00	0	0	0	0	0.00	4	0	0	4	800.00	0	0	0	0	0.00	8.00	200.00	1600.00
Photo Frame	piece				0	0.00			10	10	0.00				0	0.00				0	0.00	10.00	0.00	0.00
Plastic Binder, 1/2 inch dia.	meters	8	0	0	8	160.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	20.00	160.00
Plastic Binder, 3/4 inch. Dia.	meters	4	0	0	4	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	25.00	100.00
Property Tag	piece	100	0	0	100	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	7.00	700.00
Push Pin	box	5	0	3	8	400.00	0	0	0	0	0.00	5	0	0	5	250.00	0	0	0	0	0.00	13.00	50.00	650.00
Ribbon Cartridge Refill, for Epson LX-300 / 310	piece				0	0.00			20	20	800.00				0	0.00				0	0.00	20.00	40.00	800.00
Ribbon for Bundy Clock Machine	roll				0	0.00			6	6	0.00				0	0.00				0	0.00	6.00	0.00	800.00
Ring Binder, plastic, medium	roll				0	0.00				0	0.00	3			3	75.00	3			3	75.00	6.00	25.00	150.00
Ring Binder, plastic, small	roll				0	0.00				0	0.00	3			3	54.00	2			2	36.00	5.00	18.00	90.00
Guest Book	piece	4	0	0	4	320.00	0	0	0	0	0.00	2	0	0	2	160.00	0	0	0	0	0.00	6.00	80.00	480.00
Shoelace/Cord, strong quality	roll				0	0.00				0	0.00	10			10	500.00				0	0.00	10.00	50.00	500.00
Shoelace	pair			6	6	144.00				0	0.00				0	0.00				0	0.00	6.00	24.00	144.00
Shoelace, pair	pair				0	0.00			50	50	3,000.00				0	0.00				0	0.00	50.00	60.00	3000.00
Sign Pen, Green, 0.5mm	piece	25			25	625.00	25			25	625.00	25			25	625.00	25			25	625.00	100.00	25.00	2500.00
Staple wire, #10	box				0	0.00			10	10	400.00				0	0.00				0	0.00	10.00	40.00	400.00
Staple Wire #35	box	20	0	0	20	1,200.00	0	0	0	0	0.00	15	0	0	15	900.00	0	0	0	0	0.00	35.00	60.00	2100.00
Staple wire no. 35	box	2			2	80.00				0	0.00	2			2	80.00				0	0.00	4.00	40.00	160.00
Special Paper, long	pack			10	10	400.00				0	0.00				0	0.00				0	0.00	10.00	40.00	400.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Special Paper, long size 185 gsm	pack	20	0	0	20	1,500.00	0	0	0	0	0.00	20	0	0	20	1,500.00	0	0	0	0	0.00	40.00	75.00	3000.00
Special Paper, short size 185gsm	pack	25	0	0	25	1,125.00	0	0	0	0	0.00	25	0	0	25	1,125.00	0	0	0	0	0.00	50.00	45.00	2250.00
Special paper, short , 200 gsm	pack	30	0	0	30	1,500.00	0	0	0	0	0.00	30	0	0	30	1,500.00	0	0	0	0	0.00	60.00	50.00	3000.00
Specialty Board, long, 230gsm, 10's	pack			10	10	450.00				0	0.00				0	0.00				0	0.00	10.00	45.00	450.00
Special Paper, Cream	set				0	0.00			5	5	0.00				0	0.00				0	0.00	5.00	0.00	0.00
Staple Cartridge 70FE	box	6			6	6,300.00				0	0.00				0	0.00				0	0.00	6.00	1050.00	6300.00
Sticker Paper (neon color)	pack	11	0	0	11	550.00	0	0	0	0	0.00	6	0	0	6	300.00	0	0	0	0	0.00	17.00	50.00	850.00
Sticker paper (white)	pack	20	0	4	24	960.00	0	0	0	0	0.00	10	0	0	10	400.00	0	0	0	0	0.00	34.00	40.00	1360.00
Sticker Paper, letter size	pack				0	0.00				0	0.00	5			5	275.00				0	0.00	5.00	55.00	275.00
Sticker Paper, A4, non-glossy, 10pcs/pack	pack	10			10	880.00				0	0.00				0	0.00				0	0.00	10.00	88.00	880.00
Storage Box, hardbound, with cover, legal size	piece				0	0.00	7			7	2,450.00				0	0.00				0	0.00	7.00	350.00	2450.00
Storage box, board, large, peerless	piece	50			50	6,050.00				0	0.00				0	0.00				0	0.00	50.00	121.00	6050.00
Transparent envelop, long	piece	0	0	105	105	2,100.00	0	0	0	0	0.00	10	0	0	10	200.00	0	0	0	0	0.00	115.00	20.00	2300.00
Transparent envelop, short	piece	0	0	105	105	2,100.00	0	0	0	0	0.00	10	0	0	10	200.00	0	0	0	0	0.00	115.00	20.00	2300.00
Time Card, for Amano Bundy Clock	bundle				0	0.00			15	15	0.00				0	0.00				0	0.00	15.00	0.00	0.00
Tape Dispenser, gun type, for 48mm packaging tape	piece			3	3	1,800.00				0	0.00				0	0.00				0	0.00	3.00	600.00	1800.00
Tape, double-sided (1")	roll			6	6	270.00				0	0.00				0	0.00				0	0.00	6.00	45.00	270.00
Tape, double sided	piece				0	0.00			5	5	300.00				0	0.00				0	0.00	5.00	60.00	300.00
Double sided tape (1")	rolls	4	0	5	9	315.00	0	0	0	0	0.00	4	0	0	4	140.00	0	0	0	0	0.00	13.00	35.00	455.00
Toner Cartridge, Brother TN-2380	piece				0	0.00			2	2	6,000.00				0	0.00				0	0.00	2.00	3000.00	6000.00
Toner for INEO 165e	roll			6	6	15,000.00				0	0.00				0	0.00				0	0.00	6.00	2500.00	15000.00
Toner, TN101K (for Konika Minolta bizhub 163)	bottle				0	0.00			2	2	18,000.00				0	0.00				0	0.00	2.00	9000.00	18000.00
Toner, TN118 (for Iloilo Office) (Develop Ineo 125)	bottle				0	0.00			2	2	16,000.00				0	0.00				0	0.00	2.00	8000.00	16000.00
Toner, TN 118 per bottle					0	0.00				0	0.00	1			1	3,200.00				0	0.00	1.00	3200.00	3200.00
Toner, ineo 164, TN116	cart				0	0.00	1			1	4,400.00	1			1	4,400.00				0	0.00	2.00	4400.00	8800.00
Toner Drum Cartridge, Brother, DR-2255	cart				0	0.00	1			1	5,000.00				0	0.00				0	0.00	1.00	5000.00	5000.00
Toner TN220 black	piece		2		2	22,385.00				0	0.00	1			1	11,192.50				0	0.00	3.00	11192.50	33577.50
Typewriter Ribbon	pack				0	0.00			6	6	240.00				0	0.00				0	0.00	6.00	40.00	240.00
Typewriter Ribbon	rolls	3	0	3	6	180.00	0	0	0	0	0.00	2	0	0	2	60.00	0	0	0	0	0.00	8.00	30.00	240.00
UPS, for desktop units	unit				0	0.00	2			2	8,000.00				0	0.00				0	0.00	2.00	4000.00	8000.00
Velum Paper	ream			5	5	8,500.00				0	0.00				0	0.00				0	0.00	5.00	1700.00	8500.00
Wet Wipes, 80 sheets (for cleaning of equipment)	pack				0	0.00			20	20	2,000.00				0	0.00				0	0.00	20.00	100.00	2000.00
Yellow pad	pad	0	0	10	10	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	35.00	350.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Alcohol, rubbing, 1L., pumping bottle	bottle			48	48	12,000.00				0	0.00				0	0.00				0	0.00	48.00	250.00	12000.00
Aluminum foil, 32 meters	rolls				10	1,200.00				0	0.00				0	0.00				0	0.00	10.00	120.00	1200.00
Assorted biscuit	pack			15	15	750.00																15.00	50.00	750.00
Assorted candies	pack			12	12	600.00																12.00	50.00	600.00
Air freshener (cork type)	piece			20	20	3,000.00				0	0.00				0	0.00				0	0.00	20.00	150.00	3000.00
Battery, AA, Alkaline, 4 pcs per pack	pack				0	0.00	5			5	1,150.00				0	0.00				0	0.00	5.00	230.00	1150.00
Bathroom Soap, 85g.	bar			20	20	900.00				0	0.00				0	0.00				0	0.00	20.00	45.00	900.00
Bath Towel, micro-fiber (for dormitory)	piece			24	24	4,800.00				0	0.00				0	0.00				0	0.00	24.00	200.00	4800.00
Bedit	piece			10	10	10,000.00				0	0.00				0	0.00				0	0.00	10.00	1000.00	10000.00
Bleaching liquid, 1 gal	gallon			70	70	39,550.00				0	0.00				0	0.00				0	0.00	70.00	565.00	39550.00
Biscuits	packs	22	0	0	22	1,364.00	22	0	0	22	1,364.00	22	0	0	22	1,364.00	22	0	0	22	1,364.00	88.00	62.00	5456.00
Candies	packs	16	0	0	16	952.00	18	0	0	18	1,071.00	16	0	0	16	952.00	18	0	0	18	1,071.00	68.00	59.50	4046.00
Chlorine	kilogram			10	10	1,020.00				0	0.00				0	0.00				0	0.00	10.00	102.00	1020.00
Chlorine	pack	10			10	1,200.00				0	0.00	10			10	1,200.00				0	0.00	20.00	120.00	
Cloth rug	piece			50	50	2,500.00				0	0.00				0	0.00				0	0.00	50.00	50.00	2500.00
Coffee (3-in-1)	packs	12	0	0	12	2,374.20	12	0	0	12	2,374.20	12	0	0	12	2,374.20	12	0	0	12	2,374.20	48.00	197.85	9496.80
Coffee (Stick)	packs	4	0	0	4	394.00	4	0	0	4	394.00	4	0	0	4	394.00	4	0	0	4	394.00	16.00	98.50	1576.00
Coffee Stirrer	packs	2	0	0	2	34.00	2	0	0	2	34.00	2	0	0	2	34.00	2	0	0	2	34.00	8.00	17.00	136.00
Coffee 3 in 1	pack			16	16	1,120.00																16.00	70.00	1120.00
Cup & Saucers	dozen			1	1	150.00																1.00	150.00	150.00
Cup & Saucer (for dormitory)	set			2	2	4,000.00				0	0.00				0	0.00				0	0.00	2.00	2000.00	4000.00
Creamer	packs	3	0	0	3	295.50	3	0	0	3	295.50	3	0	0	3	295.50	3	0	0	3	295.50	12.00	98.50	1182.00
Detergent Powder	sachet	336			336	5,040.00				0	0.00	336			336	5,040.00				0	0.00	672.00	15.00	
Dipper, big	piece			8	8	240.00				0	0.00				0	0.00				0	0.00	8.00	30.00	240.00
Doormat big	piece			15	15	1,800.00				0	0.00				0	0.00				0	0.00	15.00	120.00	1800.00
Doormat small	piece			15	15	825.00				0	0.00				0	0.00				0	0.00	15.00	55.00	825.00
Dish rack with cover	piece			1	1	2,500.00																1.00	2500.00	2500.00
Dishwashing Liquid, 250mL.	bottle			18	18	1,260.00				0	0.00				0	0.00				0	0.00	18.00	70.00	1260.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Dishwashing liquid	bottle	9		74	83	4,343.80	3			3	157.00	9			9	471.01	3			3	157.00	98.00	52.33	5128.82
Diswashing Liquid	sachet	168			168	1,176.00				0	0.00	168			168	1,176.00				0	0.00	336.00	7.00	
Dish Washing Sponge	piece				12	480.00				0	0.00				0	0.00				0	0.00	12.00	40.00	480.00
Dishwashing Liquid, 250 ml	bottle	4			4	260.00	4			4	260.00	8			8	520.00	8			8	520.00	24.00	65.00	1560.00
Dishwashing scrub	pack				0	0.00	4			4	200.00	4			4	200.00	4			4	200.00	12.00	50.00	600.00
Dishwashing sponge	pack	4			4	200.00	4			4	200.00	4			4	200.00				0	0.00	12.00	50.00	600.00
Disinfectant concentrated	bottle			40	40	10,000.00				0	0.00				0	0.00				0	0.00	40.00	250.00	10000.00
Disinfectant spray	bottle			10	10	5,400.00																10.00	540.00	5400.00
Drinking glass	dozen			1	1	1,000.00																1.00	1000.00	1000.00
Empty Sacks	piece			205	205	3,075.00																205.00	15.00	3075.00
Fabric Conditioner	sachet	168			168	1,176.00				0	0.00	168			168	1,176.00				0	0.00	336.00	7.00	
Face Mask, 50 pcs per box	box				0	0.00	10			10	11,000.00	10			10	11,000.00				0	0.00	20.00	1100.00	22000.00
Face towel	piece			27	27	1,439.91				0	0.00				0	0.00				0	0.00	27.00	53.33	1439.91
Face Towel	piece			24	24	840.00				0	0.00				0	0.00				0	0.00	24.00	35.00	840.00
Fax Paper	roll			20	20	1,440.00				0	0.00				0	0.00				0	0.00	20.00	72.00	1440.00
Flannel Cloth	meter	30			30	2,700.00				0	0.00	30			30	2,700.00				0	0.00	60.00	90.00	
Flannel Cloth	meter			14	14	1,400.00				0	0.00				0	0.00				0	0.00	14.00	100.00	1400.00
Flannel Cloth	meter	3			3	270.00				0	0.00	3			3	270.00				0	0.00	6.00	90.00	540.00
Flanela cloth/rag	yards			6	6	3,000.00				0	0.00				0	0.00				0	0.00	6.00	500.00	3000.00
Floor Rug, cloth	piece				0	0.00				0	0.00	5			5	750.00	5			5	750.00	10.00	150.00	1500.00
Glass cleaner, reg. 500ml	bottle			60	60	4,800.00				0	0.00				0	0.00				0	0.00	60.00	80.00	4800.00
Glass wiper cleaner	piece			10	10	3,000.00				0	0.00				0	0.00				0	0.00	10.00	300.00	3000.00
Glass wiper	piece			5	5	1,750.00				0	0.00				0	0.00				0	0.00	5.00	350.00	1750.00
Gloves, leader heavy duty	pair			15	15	4,500.00				0	0.00				0	0.00				0	0.00	15.00	300.00	4500.00
Gloves, rubber	pair			20	20	1,000.00				0	0.00				0	0.00				0	0.00	20.00	50.00	1000.00
Gloves	box			5	5	750.00																5.00	150.00	750.00
Goggles	piece			5	5	1,250.00																5.00	250.00	1250.00
Hand soap, bar	box				0	0.00				0	0.00	6			6	300.00	6			6	300.00	12.00	50.00	600.00
Hand soap, liquid, 250ml	bottle	5			5	700.00	5			5	700.00	10			10	1,400.00	10			10	1,400.00	30.00	140.00	4200.00
Hand Towel (for office dorm)	piece			24	24	2,304.00				0	0.00				0	0.00				0	0.00	24.00	96.00	2304.00
Hand towel	piece	2	0	0	2	200.00	0	0	0	0	0.00	2	0	0	2	200.00	0	0	0	0	0.00	4.00	100.00	400.00
Hand Towel	piece			10	10	240.00																10.00	24.00	240.00
Insecticide chalk	box			30	30	1,350.00				0	0.00				0	0.00				0	0.00	30.00	45.00	1350.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4
		Insecticide	bottle	21			21	6,300.00				0	0.00	21			21	6,300.00			0	0.00	42.00	300.00	
		KN95 Face Mask	box	12			12	1,248.00				0	0.00				0	0.00			0	0.00	12.00	104.00	1248.00
		Laboratory Mask, disposable	box			45	45	16,349.85				0	0.00				0	0.00			0	0.00	45.00	363.33	16349.85
		Laboratory Gloves, disposable	box			4	4	1,000.00				0	0.00				0	0.00			0	0.00	4.00	250.00	1000.00
		Long Handle Broom Stick	piece			5	5	1,000.00				0	0.00				0	0.00			0	0.00	5.00	200.00	1000.00
		Liquid Sosa	bottle	20			20	1,800.00				0	0.00	20			20	1,800.00			0	0.00	40.00	90.00	
		Liquid Bleach	gallon	30			30	3,750.00				0	0.00	30			30	3,750.00			0	0.00	60.00	125.00	
		Mop head with handle	piece			5	5	1,500.00				0	0.00				0	0.00			0	0.00	5.00	300.00	1500.00
		Nylon rope 2mm (200 meters)	roll			2	2	8,000.00															2.00	4000.00	8000.00
		Nylon rope 6mm (100 meters)	roll			1	1	4,000.00															1.00	4000.00	4000.00
		Oxalic	pack	10			10	1,200.00				0	0.00	10			10	1,200.00			0	0.00	20.00	120.00	
		Paper cups	dozen			6	6	300.00															6.00	50.00	300.00
		Pail Plastic Container, 80 li.	piece				2	4,000.00				0	0.00				0	0.00			0	0.00	2.00	2000.00	4000.00
		Pail, 20 liters cap.	piece			8	8	800.00				0	0.00				0	0.00			0	0.00	8.00	100.00	800.00
		Plate	dozen			1	1	2,000.00															1.00	2000.00	2000.00
		Plates (for office dorm)	piece			16	16	2,400.00				0	0.00				0	0.00			0	0.00	16.00	150.00	2400.00
		Plastic bag (100 pcs/pack)	pack	2	0	0	2	80.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2.00	40.00	80.00
		Plastic bags 8x12"	pack				20	1,000.00				0	0.00				0	0.00			0	0.00	20.00	50.00	1000.00
		Plastic Tray	piece			2	2	200.00				0	0.00				0	0.00			0	0.00	2.00	100.00	200.00
		Purified Water	bottle			305	305	9,150.00				0	0.00				0	0.00			0	0.00	305.00	30.00	9150.00
		Raincoats	piece			5	5	1,500.00															5.00	300.00	1500.00
		Rubber Foot Bath mat	piece			10	10	7,000.00				0	0.00				0	0.00			0	0.00	10.00	700.00	7000.00
		Rubber Boots	piece			5	5	1,500.00															5.00	300.00	1500.00
		Rubbing Alcohol, pump type, 1000ml	bottle	3			3	1,320.00				0	0.00				0	0.00			0	0.00	3.00	440.00	1320.00
		Plastic Tray	piece			4	4	600.00															4.00	150.00	600.00
		Plastic Storage box , big	piece			4	4	1,200.00															4.00	300.00	1200.00
		Pastic bag (transparent) 3x5	pack			50	50	15,000.00															50.00	300.00	15000.00
		Pastic bag (transparent) 5x6	pack			25	25	8,750.00															25.00	350.00	8750.00
		Plastic bag (sando bag) Large	pack			10	10	2,000.00															10.00	200.00	2000.00
		Poly bag 5x6	pack			5	5	1,000.00															5.00	200.00	1000.00
		Poly bag 6x8	pack			5	5	1,250.00															5.00	250.00	1250.00
		Rat BaIt	box			12	12	1,800.00															12.00	150.00	1800.00
		Sand Paper #120	roll	15			15	270.00				0	0.00	15			15	270.00			0	0.00	30.00	18.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Safety Shoes	piece			5	5	1,500.00																5.00	300.00	1500.00
Safety gloves, heavy duty	pair				0	0.00				0	0.00	15			15	3,000.00				0	0.00	15.00	200.00	3000.00
Sando Bag, large, 100pcs/pack	pack			5	5	2,000.00				0	0.00				0	0.00				0	0.00	5.00	400.00	2000.00
Sando Bag, xL., 100pcs./pack	pack			5	5	2,500.00				0	0.00				0	0.00				0	0.00	5.00	500.00	2500.00
Shoelace string, long	piece	12	0	0	12	360.00	0	0	0	0	0.00	12	0	0	12	360.00	0	0	0	0	0.00	24.00	30.00	720.00
Soap Holder	piece				2	4,000.00				0	0.00				0	0.00				0	0.00	2.00	2000.00	4000.00
Spoon & Fork (for office dorm)	dozen			2	2	2,000.00				0	0.00				0	0.00				0	0.00	2.00	1000.00	2000.00
Spoon & Fork	dozen			2	2	300.00																2.00	150.00	300.00
Stirrer	pack			2	2	40.00																2.00	20.00	40.00
Styro cups	pack			6	6	300.00																6.00	50.00	300.00
Styro Cups	pack			5	5	395.00																5.00	79.00	395.00
Towel Holder	piece				2	300.00				0	0.00				0	0.00				0	0.00	2.00	150.00	300.00
Tissue Toilet paper, 200 mtrs, Jumbo roll	rolls			50	50	2,500.00				0	0.00				0	0.00				0	0.00	50.00	50.00	2500.00
Tissue, 3 ply, 12 pcs per pack	pack	15			15	4,050.00	15			15	4,050.00	20			20	5,400.00	15			15	4,050.00	65.00	270.00	17550.00
Tile cleaner,450g	bottle			30	30	2,676.00				0	0.00				0	0.00				0	0.00	30.00	89.20	2676.00
Toilet Tissue Paper, 12 rolls / pack	pack	40			40	8,000.00				0	0.00	40			40	8,000.00				0	0.00	80.00	200.00	
Toilet bar soap	bar			70	70	2,380.00				0	0.00				0	0.00				0	0.00	70.00	34.00	2380.00
Toilet deodorant cake	piece			50	50	2,175.00				0	0.00				0	0.00				0	0.00	50.00	43.50	2175.00
Toilet Deodorant Cake, moth proofer	piece	30			30	1,050.00				0	0.00	30			30	1,050.00				0	0.00	60.00	35.00	
Toilet Bowl Cleaner	bottle			12	12	2,000.04				0	0.00				0	0.00				0	0.00	12.00	166.67	2000.04
Umbrella, big	piece			9	9	5,400.00				0	0.00				0	0.00				0	0.00	9.00	600.00	5400.00
Umbrella folding	piece			5	5	4,000.00																5.00	800.00	4000.00
Wood Furniture Cleaner Spray	bottle				30	7,500.00				0	0.00				0	0.00				0	0.00	30.00	250.00	7500.00
Working Jacket (to be used during canvassing & Physical Inventory)	piece			9	9	9,000.00				0	0.00				0	0.00				0	0.00	9.00	1000.00	9000.00
Working Clothes (to be used during canvassing & Physical Inventory)	piece			9	9	5,400.00				0	0.00				0	0.00				0	0.00	9.00	600.00	5400.00
Working Clothes	piece			60	60	12,000.00																60.00	200.00	12000.00
Working Jackets	piece			8	8	6,400.00																8.00	800.00	6400.00
Working shoes	piece			20	20	6,000.00																20.00	300.00	6000.00
650 VA UPS	unit				0	0.00			3	3	0.00				0	0.00				0	0.00	3.00	0.00	
Flash light	unit		5		5	0.00				0	0.00				0	0.00				0	0.00	5.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Rechargeable UPS Battery 12 volts 7.0 Amp	unit				0	0.00			5	5	5,000.00				0	0.00				0	0.00	5.00	1000.00	5000.00
Laminating Machine, portable, A4 size	unit				0	0.00			1	1	5,000.00				0	0.00				0	0.00	1.00	5000.00	5000.00
Emergency Light	unit		10		10	0.00				0	0.00				0	0.00				0	0.00	10.00	0.00	0.00
Office Desk Organizer, mesh	unit			7	7	5,600.00				0	0.00				0	0.00				0	0.00	7.00	800.00	5600.00
Garden Hose 50 m	unit				1	3,000.00				0	0.00				0	0.00				0	0.00	1.00	3000.00	3000.00
Automatic Alcohol Dispenser	piece			4	4	6,000.00				0	0.00				0	0.00				0	0.00	4.00	1500.00	6000.00
Paint Brush	piece			6	6	300.00				0	0.00				0	0.00				0	0.00	6.00	50.00	300.00
Aluminum Ladder	unit			1	1	8,000.00				0	0.00				0	0.00				0	0.00	1.00	8000.00	8000.00
Garden hose 1/2", 1 roll/100mtrs	roll			1	1	500.00																1.00	500.00	500.00
Rake, Heavy duty	piece			4	4	1,000.00																4.00	250.00	1000.00
Shovel	piece			4	4	1,200.00																4.00	300.00	1200.00
Bush Cutter	units			2	2	20,000.00																2.00	10000.00	20000.00
Garden scissor pruner pruning clipper grass shear	units			5	5	2,500.00																5.00	500.00	2500.00
Pruning Pick fruit tool w/ rope	units			2	2	16,000.00																2.00	8000.00	16000.00
Garden hose	roll			1	1	1,500.00																1.00	1500.00	1500.00
Rotating sprinkler	piece			2	2	2,000.00																2.00	1000.00	2000.00
Knapsack Sprayer	unit			2	2	7,000.00																2.00	3500.00	7000.00
2 burner gas stove with complete accessories	unit			1	1	6,000.00																1.00	6000.00	6000.00
LPG gas 11 kgs	unit			3	3	12,000.00																3.00	4000.00	12000.00
Photocopier Machine	unit				0	0.00	1			1	0.00				0	0.00				0	0.00	1.00	0.00	0.00
Tarpaulin (signage)	piece			26	26	7,800.00																26.00	300.00	7800.00
Tarpaulin (trapal), 3x6 ,mtrs	unit			2	2	10,000.00																2.00	5000.00	10000.00
Tarpaulin (trapal), 4x6 mtrs	unit			1	1	5,000.00																1.00	5000.00	5000.00
Tarpaulin (trapal good quality) 4x6 meters	unit			3	3	15,000.00																3.00	5000.00	15000.00
Cane knives	piece			5	5	1,000.00																5.00	200.00	1000.00
Spade	piece			5	5	4,000.00																5.00	800.00	4000.00
Sharpening Stone	piece			5	5	500.00																5.00	100.00	500.00
Hoe	piece			4	4	2,500.00																4.00	625.00	2500.00
Empty Drum (Tin )(200 liters capacity)	drum			4	4	4,000.00																4.00	1000.00	4000.00
Empty Drum (Plastic) (200 Li capacity)	drum			2	2	3,000.00																2.00	1500.00	3000.00
Sprayer Nozzle Fan Type TK-5	piece			6	6	2,400.00																6.00	400.00	2400.00
Field Canopy tent 3x3 meters	unit			2	2	20,000.00																2.00	10000.00	20000.00
Philippine Flag (Flag lets)	piece				0	0.00			20	20	300.00				0	0.00				0	0.00	20.00	15.00	300.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Vulcaseal	quart	1			1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00
Chainsaw blade	piece	2			2	1,500.00				0	0.00				0	0.00				0	0.00	2.00	750.00	1500.00
Teflon Tape	piece	5			5	250.00				0	0.00				0	0.00				0	0.00	5.00	50.00	250.00
Faucet Brush	piece	3			3	450.00				0	0.00	2			2	300.00				0	0.00	5.00	150.00	750.00
Faucet	piece	2			2	200.00				0	0.00				0	0.00				0	0.00	2.00	100.00	200.00
Rubber Pump	piece	3			3	210.00				0	0.00				0	0.00				0	0.00	3.00	70.00	210.00
Rubber Flapper	piece	3			3	210.00				0	0.00				0	0.00				0	0.00	3.00	70.00	210.00
Sealant	piece	3			3	450.00				0	0.00				0	0.00				0	0.00	3.00	150.00	450.00
Tank Fitting hose	piece	1			1	750.00				0	0.00				0	0.00				0	0.00	1.00	750.00	750.00
P-Trap, 1"	piece	3			3	450.00				0	0.00				0	0.00				0	0.00	3.00	150.00	450.00
Lavatory hose	piece	2			2	400.00				0	0.00				0	0.00				0	0.00	2.00	200.00	400.00
Urinal valve	piece	2			2	400.00				0	0.00				0	0.00				0	0.00	2.00	200.00	400.00
Center faucet	piece	3			3	750.00				0	0.00				0	0.00				0	0.00	3.00	250.00	750.00
PVC Adaptor	piece	2			2	50.00				0	0.00				0	0.00				0	0.00	2.00	25.00	50.00
Shower valve	piece	2			2	900.00				0	0.00				0	0.00				0	0.00	2.00	450.00	900.00
Angle valve	piece	2			2	400.00				0	0.00				0	0.00				0	0.00	2.00	200.00	400.00
Lavatory faucet	piece	3			3	1,050.00				0	0.00				0	0.00				0	0.00	3.00	350.00	1050.00
Check valve 1/2"	piece	4			4	1,200.00				0	0.00				0	0.00				0	0.00	4.00	300.00	1200.00
Solvent	can	2			2	200.00				0	0.00				0	0.00				0	0.00	2.00	100.00	200.00
PVC coupling	piece	8			8	112.00				0	0.00	8			8	112.00				0	0.00	16.00	14.00	224.00
Switch box	piece	10			10	600.00				0	0.00				0	0.00				0	0.00	10.00	60.00	600.00
2-gang Outlet Flash Type (Universal Outlet)	piece	10			10	3,000.00				0	0.00				0	0.00				0	0.00	10.00	300.00	3000.00
THW stranded wire 10 AWG	box	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1.00	5000.00	5000.00
THW / THHN stranded wire # 12 AWG	box	1			1	4,000.00				0	0.00				0	0.00				0	0.00	1.00	4000.00	4000.00
THW stranded wire # 8 AWG	box	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1.00	5000.00	5000.00
Tox with Metal Screw # 6 (100pcs. / box)	box	5			5	1,250.00				0	0.00	5			5	1,250.00				0	0.00	10.00	250.00	2500.00
LED bulb 11 watts	piece	50			50	12,500.00				0	0.00				0	0.00				0	0.00	50.00	250.00	12500.00
LED fluorescent tube short 7 watts	piece	50			50	12,500.00				0	0.00				0	0.00				0	0.00	50.00	250.00	12500.00
LED fluorescent tube long with housing 16 watts	piece	50			50	22,500.00				0	0.00				0	0.00				0	0.00	50.00	450.00	22500.00
Expansion Bolt 1/4"	piece	5			5	100.00				0	0.00				0	0.00				0	0.00	5.00	20.00	100.00
Battery 9 volts (clamp tester)	piece	2			2	400.00				0	0.00				0	0.00				0	0.00	2.00	200.00	400.00
Battery 1.5 volts 3A	piece	4			4	200.00				0	0.00				0	0.00				0	0.00	4.00	50.00	200.00
Plastic Moulding # 1	piece	20			20	3,000.00				0	0.00				0	0.00				0	0.00	20.00	150.00	3000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
3-gang Outlet surface type (heavy duty)	piece	10			10	2,000.00				0	0.00				0	0.00				0	0.00	10.00	200.00	2000.00
Soldering Lead	piece	2			2	700.00				0	0.00				0	0.00				0	0.00	2.00	350.00	700.00
Flat Cord # 16/2 (1 roll /150 meters)	roll	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1.00	3000.00	3000.00
Flat Cord 20/2 (1 roll / 150 meters)	roll	1			1	2,300.00				0	0.00				0	0.00				0	0.00	1.00	2300.00	2300.00
LED Bulb 20-watts	piece	50			50	27,500.00				0	0.00	50			50	27,500.00				0	0.00	100.00	550.00	55000.00
Dual Run Capacitor (Aircon)	piece	10			10	17,000.00				0	0.00				0	0.00				0	0.00	10.00	1700.00	17000.00
Extension Cord, heavy duty, 5 meters	unit	1			1	1,089.00				0	0.00				0	0.00				0	0.00	1.00	1089.00	1089.00
Single Run Capacitor (Aircon)	piece	10			10	14,000.00				0	0.00				0	0.00				0	0.00	10.00	1400.00	14000.00
Run Capacitor for Aircon Fan	piece	10			10	5,000.00				0	0.00				0	0.00				0	0.00	10.00	500.00	5000.00
4-D Battery 12 volts	piece	2			2	24,000.00				0	0.00				0	0.00				0	0.00	2.00	12000.00	24000.00
PVC Pipe Cutter	piece	1			1	700.00				0	0.00				0	0.00				0	0.00	1.00	700.00	700.00
Butane Torch	piece	2			2	4,000.00				0	0.00				0	0.00				0	0.00	2.00	2000.00	4000.00
Insulation Tester / Megger sanwa 2000 GIGA ohms	piece	1			1	40,000.00				0	0.00				0	0.00				0	0.00	1.00	40000.00	40000.00
Tire Dressing	piece	16			16	5,120.00				0	0.00	16			16	5,120.00				0	0.00	32.00	320.00	10240.00
Grease oil	piece	8			8	1,200.00				0	0.00	8			8	1,200.00				0	0.00	16.00	150.00	2400.00
Battery 11 plates, 12 volts	unit	8			8	48,000.00				0	0.00				0	0.00				0	0.00	8.00	6000.00	48000.00
Brake Fluid	liters	8			8	1,600.00				0	0.00				0	0.00				0	0.00	8.00	200.00	1600.00
Chamois	piece	16			16	2,400.00				0	0.00	16			16	2,400.00				0	0.00	32.00	150.00	4800.00
Coolant	liters	16			16	4,720.00				0	0.00	16			16	4,720.00				0	0.00	32.00	295.00	9440.00
Diesel / Engine oil	liters	25			25	9,375.00				0	0.00	25			25	9,375.00				0	0.00	50.00	375.00	18750.00
Gear oil	liters	8			8	3,136.00				0	0.00				0	0.00				0	0.00	8.00	392.00	3136.00
Tire (195 x 14C)	unit	3			3	18,000.00				0	0.00	3			3	18,000.00				0	0.00	6.00	6000.00	36000.00
Tire (185 x R14)	unit	1			1	5,000.00				0	0.00	1			1	5,000.00				0	0.00	2.00	5000.00	10000.00
Window Cleaner	bottle	8			8	2,520.00				0	0.00	8			8	2,520.00				0	0.00	16.00	315.00	5040.00
Wiper	piece	4			4	2,800.00				0	0.00	4			4	2,800.00				0	0.00	8.00	700.00	5600.00
Wiper Blade	piece	4			4	1,800.00				0	0.00	4			4	1,800.00				0	0.00	32.00	450.00	14400.00
Office Table	unit				0	0.00	2			2	25,000.00				0	0.00				0	0.00	2.00	12500.00	25000.00
Office Chair	unit				0	0.00	2			2	10,000.00				0	0.00				0	0.00	2.00	5000.00	10000.00
Premium Latex Gloves	piece	100			100	502.00				0	0.00				0	0.00				0	0.00	100.00	5.02	502.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
<b>A. TOTAL</b>																					P	3,567,850.65		
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																					P	356,785.06		
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																					P	-		
<b>D. GRAND TOTAL (A + B+ C)</b>																					P	3,924,635.71		
<b>E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:</b>																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

*Dorothy B. Rodrigo*  
 ENGR. DOROTHY B. RODRIGO  
 OIC-Office of the Manager III, AFD-Visayas  
 \_\_\_\_\_  
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

*Dorothy B. Rodrigo*  
 ENGR. DOROTHY B. RODRIGO  
 OIC-Office of the Manager III, AFD-Visayas  
 \_\_\_\_\_  
 Accountant / Budget Officer

\_\_\_\_\_  
 ENGR. HERMENEGILDO R. SERAFICA  
 Administrator  
 \_\_\_\_\_  
 Head of Office/Agency

Date Prepared: \_\_\_\_\_