

**Report on Aging of Advances to Special Disbursing Officer
As of December 31, 2019**

Agency Name: Sugar Regulatory Administration

Account Title: __ Advances to Special Disbursing Officer/TEV

Account Code: __ 19901030/ 19901040

Particulars	Date CA granted	Name	Reference (Ck No.)	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances to Special Disbursing Officers									
1. Revolving Fund									
a.) LAREC	1/23/2019	Serrano, Ma. Vina	2531903	165.16			165.16		Revolving Fund/ OR# 20640 dtd. 01/06/2020
b.) Mindanao	1/18/2019	Lao, Elisa	650576	3,362.50			3,362.50		Revolving fund/ Refunded 01/15/2020
c.) LAREC	1/21/2019	Bacani, Ador	2531902	86,591.25			86,591.25		Revolving fund/ Refunded OR#20648 dtd. 01/20/2020
d.) Davao & Bukidnon	1/11/2019	Aclao, Edgar	650590	20,000.00			20,000.00		Revolving fund/ Deposited 01/22/2020
e.) Office of the Administrator	1/16/2019	Artates, Jennifer	650575	9,819.10			9,819.10		Revolving fund/ Deposited OR#22889 dtd. 01/15/2020
B. Advances for special purpose									
a. SIDA project									
1. Climate change DRRMP in Bukidnon 06/19-20/19	6/14/2019	Aclao, Edgar	663718	4,770.00			4,770.00		Refunded OR#23061 /01/27/2020
2. Climate change /DRRMP 06/19-20/2019	6/13/2019	Ocampo, Salvador	663717	1,680.00			1,680.00		Refunded Feb. 2020
3. DRRMP/ climate change 07/11-12/2019	7/10/2019	Nunez, Ireneo	663801	43,500.00			43,500.00		
4. Information drive 07/19-20/2019	7/18/2019	Ocampo, Salvador	663840	32,750.00			32,750.00		
5. NCT 3rd & 4rth qtr. 2019	7/22/2019	Serrano, Ma. Vina	663842	82,393.02			82,393.02		Refunded OR#01/09/2020
6. Bio-organic production project -Pampanga	8/6/2019	Ersando, Celso	663873	50,705.00			50,705.00		Project still on going
7. RDE proj. HYV & germplasm collection	9/19/2019	Olalia, Laverne	663971	42.50			42.50		Refunded OR# 22925 dtd. 1/17/2020
b. Gender and Development									
1. Legal Dept. meeting	9/23/2019	Soriano, Marco	690128	4,965.80			4,965.80		
2. GST / VAWC/ DRRMP	12/9/2019	Ramos, Mafi	691010	12,889.58	12,889.58				Refunded OR# 22688 dtd. 01/03/2020
3. GST/VAWC DRRMP Pampanga 11/20-22/19	11/18/2019	Kusasi, Katrina	690780	8,868.00		8,868.00			Refunded OR# 22794 dtd. 01/08/2020
4. Medical & dental to Kalinga & CARSUMCO	12/26/2019	Soriano, Marco	691168	125,000.00	125,000.00				
5. GST/ VAWC/ DRRMP	12/3/2019	Gonzales, Joseph Peter	690978	5,280.00	5,280.00				Refunded OR# 22748 dtd. 01/08/2020
6. GST/VAWC/DRRMP	12/4/2019	Mundo. Rafael Henri	690980	4,620.00	4,620.00				Refunded OR# 22748 dtd. 01/07/2020
c.) Misc.									
1. OPSI training -CARSUMCO 09/01/2019	8/28/2019	Chu, Emilia	652468	9,056.00			9,056.00		Refunded OR# 14690/ dtd. 01/07/2020
4. SRA Christmas party	11/22/2019	Ricafort, Theresa	690852	10,263.00		10,263.00			Refunded OR#23021 dtd. 01/23/2020
5. OPSI in LAREC / CARSUMCO 11/18-20/2019	11/15/2019	Santiago, Lucio	690763	98,750.00		98,750.00			

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6. OPSI training -LAREC/ ISABELA	11/5/2019	Chu, Emilia	690667	97,000.00		97,000.00			
7. DENR-EMB Assessment 11/15 19-20/19	11/15/2019	Plaza, Belina	690761	17.50		17.50			Refunded OR# 22915 dtd. 01/16/2020
9. Annual area conference	12/17/2019	Catuirra, Adel	691085	19,652.50		19,652.50			Refunded OR# 22784 dtd. 01/08/2020
10. Gasoline/ fuel/toll fee	12/27/2019	Patatag, Marie Stella	691293	100,000.00	100,000.00				
11. Hotel accomodation / Medical mission	12/26/2019	Antes, John Paul	691168	80,000.00	80,000.00				
12. Gasoline /fuel for Dec. 2019	12/3/2019	Patatag, Marie Stella	690973	6,313.60	6,313.60				Refunded OR#22690 dtd. 01/03/2020
Grand Total (19901030)				918,454.51	334,103.18	234,551.00	349,800.33	-	

Certified Correct:


ERLINDA J. ABACAN
Head, Accounting Office

Recommending Approval:


JOSEPHINO M. AGOSTO
Manager II, Administrative
and Finance Department

Approved by:


HERMENEGILDO R. SERAFICA
Agency Head

Verified by:

COA Resident Auditor

Date Submitted: