

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. _____ (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MANGWAG		
FIRST NAME	MA. MITZI	NAME EXTENSION (JR., SR)	
MIDDLE NAME	VILLACAMPA		
3. DATE OF BIRTH (mm/dd/yyyy)	11/28/1966	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAIS CITY, NEGROS ORIENTAL	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.626	House/Block/Lot No.	Street
8. WEIGHT (kg)	72	Subdivision/Village	Barangay
9. BLOOD TYPE	O	TUGUEGARAO	CAGAYAN
10. GSIS ID NO.	N/A	City/Municipality	Province
11. PAG-IBIG ID NO.		ZIP CODE	3500
12. PHILHEALTH NO.		18. PERMANENT ADDRESS	
13. SSS NO.		House/Block/Lot No.	Street
14. TIN NO.		Subdivision/Village	Barangay
15. AGENCY EMPLOYEE NO.		TUGUEGARAO	CAGAYAN
		City/Municipality	Province
		ZIP CODE	3500
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	0917-821-0694
		21. E-MAIL ADDRESS (if any)	mitzi.mangwag@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MANGWAG		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ROMEO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	TAGUBA			
OCCUPATION	RETIRED POLICE COLONEL			
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A			
TELEPHONE NO.				
24. FATHER'S SURNAME	VILLACAMPA			
FIRST NAME	JOSE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SABANAL			
25. MOTHER'S MAIDEN NAME				
SURNAME	ROCIMA			
FIRST NAME	AQUILINA			
MIDDLE NAME	CINCO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SACRED HEART ACADEMY	ELEMENTARY					Salutatorian
SECONDARY	SACRED HEART ACADEMY	HIGH SCHOOL					Valedictorian
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	SAINT PAUL UNIVERSITY	BACHELOR OF SCIENCE IN COMMERCE MAJOR IN ACCOUNTANCY				1987	Cum Laude
GRADUATE STUDIES	N/A						

SIGNATURE		DATE	September 02, 2022
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CAREER SERVICE PROFESSIONAL	86%		TUGUEGARAO CITY	N/A	N/A
R.A. 1080 (CPA)	78. %	October, 1987	MANILA	78920	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
2018	To date	OPERATIONS MANAGER	URC-CARSUMCO		JG 14	PERMANENT	NO
2007	2017	GROUP WAREHOUSING & LOGISTICS MANAGER	URC-SUGAR		JG 14	PERMANENT	NO
1998	2007	CHIEF ACCOUNTANT	URC-CARSUMCO		JG 12	PERMANENT	NO
1990	1998	AUDIT SUPERVISOR	URC-CARSUMCO				
1988	1990	AUDIT STAFF	URC-CARSUMCO				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 02, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Basic Occupational Safety & Health Seminar					
	Hazard Analysis & Critical Control Points					
	Food Safety & Mangement System Seminar					
	Leadership Trainings					Universal Robina Corporation
	7 Habits for Highly Effective People					
	Basic Management Skills					
	Supply Chain Seminars					
	Quality Management System Seminar					

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 01, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree? YES NO

b. within the fourth degree (for Local Government Unit - Career Employees)? YES NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense? YES NO

If YES, give details: _____

b. Have you been criminally charged before any court? YES NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? YES NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? YES NO

If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? YES NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? YES NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country? YES NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? YES NO

If YES, please specify: _____

b. Are you a person with disability? YES NO

If YES, please specify ID No: _____

c. Are you a solo parent? YES NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.



PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PHILIPPINE PASSPORT

ID/License/Passport No.: _____

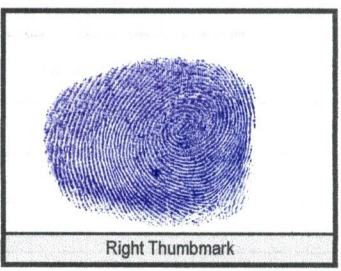
Date/Place of Issuance: OCTOBER 05, 2019

Mangwag

Signature (Sign inside the box)

September 2, 2022

Date Accomplished



SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath