



Republic of the Philippines
SUGAR REGULATORY ADMINISTRATION
 Araneta St., Singcang, Bacolod City 6100 Philippine

April 5, 2024

REQUEST FOR QUOTATION

Date

Please quote your **LOWEST NET PRICE** to the Government on the items listed below, giving full and detailed description of your offers, stating the shortest time of delivery and submit your quotation in a sealed envelope, addressed to the Sugar Regulatory Administration.

Deadline of Submission: **Not later than APR 30 2024**

Very truly yours,

Note: *Return this form duly accomplished in a sealed envelope.
 For canvassing only.*

EVELYN D. PORTALLO
 Administrative Officer III/RBAC Secretariat

PR No.: 2024-03-0466			DESCRIPTION	Offer
No.	Qty.	Unit		
	2	units	<u>Research Development and Extension</u> <u>OFFICE OF THE MANAGER III</u> Photocopier, colored / black & white	
ABC: Php: 240,000.00				
Performance Period				
Payment Term:				
Charge to 24-07560-01				

Please indicate:

In case of purchase of goods: TIN _____ Place of Delivery _____ Date of Delivery _____

Delivery Term _____ Payment Term _____

In case of labor: TIN _____ Completion Period _____ Warranty Period _____

SUGAR REGULATORY ADMINISTRATION

This is to certify that the price/s quoted above is the lowest we can offer, taxes included and that no monetary consideration, gift or in hand whatever is involved in case part or whole items quoted will be awarded to us. The prices quoted is good until _____ and can be delivered within _____ working calendar days from receipt of the Purchase Order.

Canvassed by: _____ **Date** _____ **(Owner/Authorized Rep.)** _____ **Telephone No.** _____ **Date** _____