



Republic of the Philippines  
**SUGAR REGULATORY ADMINISTRATION**  
Araneta St., Singcang, Bacolod City 6100 Philippines

April 3, 2024

Date

### REQUEST FOR QUOTATION

Please quote your **LOWEST NET PRICE** to the Government on the items listed below, giving full and detailed description of your offers, stating the shortest time of delivery and submit your quotation in a sealed envelope, addressed to the Sugar Regulatory Administration.

Deadline of Submission: **Not later than** APR 30 2024

Note: Return this form duly accomplished in a sealed envelope.

For canvassing only.

Very truly yours,

**EVELYN D. PORTALLO**

RBAC Secretariat Head- Alternate

JR No. 2024-04-0525	DESCRIPTION	Offer
For: <u>NOLI T. TINGSON</u> End-user	<p>1. 1 LOT</p> <p>To supply labor and/or materials for the general cleaning and maintenance of Air Conditioning units in various office in SRA Bacolod</p> <p><b>SEMI-ANNUAL GENERAL CLEANING &amp; MAINTENANCE OF AIR CONDITIONING UNITS IN SRA BACOLOD OFFICE</b></p> <p>To supply labor and/or materials for the general cleaning and maintenance of Air Conditioning units in various office in SRA Bacolod:</p> <ol style="list-style-type: none"><li>COA-3 tonner split type floor mounted non inverter;</li><li>SRED-3 tonner split type floor mounted non inverter;</li><li>SAGE Office-1.5hp split type wall mounted non inverter;</li><li>Property Bodega-1.5hp split type wall mounted non inverter;</li><li>MIS ROOM / Planning Office- 2hp wall mounted inverter, 2hp wall mounted non inverter, 1.5hp wall mounted non inverter;</li><li>LMD- 3 tonner split type floor mounted non inverter, 1 hp window type non inverter, 2 hp window type inverter;</li><li>RBAC Office- 3 tonner split type floor mounted inverter;</li><li>Chairman's Office- 3 tonner split type floor mounted inverter;</li><li>Administrator Office- 3 tonner split type floor mounted inverter;</li><li>Conference Room- 3 tonner split type floor mounted non inverter;</li><li>Office of the Board- 2hp window type non inverter;</li><li>Legal Office'- 2hp split type wall mounted non inverter, 1.5hp window type non-inverter;</li><li>Prop. / Procurement / Transport and Bldg. Maintenance Section- 3 tonner split type floor mounted non inverter, 2.5hp split type wall mounted;</li><li>Human Resource and Records Section- 3 tonner split type floor mounted non inverter, 2.5hp split type wall mounted;</li><li>RD &amp; E Office- 3 tonner split type floor mounted (One (1) unit non inverter / Two (2) units inverter);</li><li>Treasury Office- 2hp window type inverter;</li><li>Office of the Manager III - AFD Visayas- 3 tonner split type wall mounted inverter;</li><li>Accounting Office- 3 tonner split type floor mounted ( inverter and non inverter);</li><li>Environmental Laboratory- 1.5hp split type wall mounted non inverter, 3 tonner split type floor mounted inverter;</li><li>Soil's Laboratory- 3 tonner split type floor mounted inverter / non inverter, 2hp window type non inverter, 1 hp window type non inverter, 2hp split type wall mounted non-inverter;</li><li>Sugar Laboratory- 3 tonner split type floor mounted inverter and non inverter, 2hp window type inverter and non inverter, 2.5 hp and 1.5 hp split type wall mounted inverter and non inverter;</li><li>Powerhouse- 1 hp window type non inverter;</li><li>SRA Dormitory- split type wall mounted ;</li><li>Social Hall / Training Center- 5-tonner split type floor mounted ( 2 ),3-tonner split type floor mounted ( 4 ).</li></ol> <p>*Total number of Sixty (60) units Air conditioner units. **Note: General Cleaning of Air conditioner units shall be done semi-annually or as the need arises.</p>	

ABC: *Php* 120,000.00

Performance Period:

Payment Term:

Charge to: 24-06562-03

Please indicate:

In case of purchase of goods:TIN \_\_\_\_\_ Place of Delivery \_\_\_\_\_ Date of Delivery \_\_\_\_\_

Delivery Term \_\_\_\_\_ Payment Term \_\_\_\_\_

In case of Labor:TIN \_\_\_\_\_ Completion Period \_\_\_\_\_ Warranty Period \_\_\_\_\_

**SUGAR REGULATORY ADMINISTRATION**

This is to certify that the price/s quoted above is the lowest we can offer,taxes included and that no monetary consideration, gift or in hand whatever is involved in case part or whole items quoted will be awarded to us.

The prices quoted is good until \_\_\_\_\_ and can be delivered within \_\_\_\_\_ working calendar days from receipt of the Purchase Order.

Canvassed by:	Date	(Owner/Authorized Rep.)	Telephone No.	Date
				Series: _____