

**REGIONAL BIDS AND AWARDS COMMITTEE**  
**Minutes of the Prebid Conference**  
**25 sets FARM IMPLEMENTS (SIDA) Rebid**

Date: August 14, 2020; 2:30 p.m.

Location: Conference Room, SRA, Bacolod

**In attendance:**

***From the Regional Bids and Awards Committee***

Atty. Ignacio Santillana, Chairperson – via Zoom

Janet Dilag, Regular Member

Michael Glenn Monte, Regular Member

Rimmon Armones, Regular Member – via Zoom

Helen Lobaton, Provisional Member/End-user – via Zoom

Roberto Velasco, TWG member

***From the RBAC Secretariat***

Maria Lucia Sanchez

Ceres June Pedrosa

***Prospective Bidders via Zoom***

Agri Component Corporation – Samson Galit

All Certified Equipment Trading Corporation – Gizelle Cantavieja/Aljoy Alvarez

Abomar Equipment Sales Corporation – Lewill John Tagapan

P.I. Farm Products, Inc. – Fe Agustin

Filholland Corporation – Edward Pancho

- I. **Call to order:** at 2:30 p.m. by Atty. Ignacio S. Santillana, RBAC Chairperson and stating the Prebid Conference for the supply and delivery of 25 sets Farm Implements in reference to Invitation to Bid No. 2020-13.
- A. Introduction of RBAC officers and members
  - B. Acknowledgment of the presence of prospective bidders
  - C. Presentation and reading of the Invitation to Bid
  - D. Presentation and enumeration of the Checklist of Eligibility/Technical and Financial Documentary Requirements with emphasis on the Notarial Practice Law requirement for notarization of documents.


**II. Queries/Clarifications**

- A. Queries presented by prospective bidders in reference to the Technical Specifications presented.
  - 1. Can Farm Tractors with Implements be considered for the SLCC?
  - 2. Can the delivery period be adjusted to 90 calendar days?
- B. Clarifications given by the RBAC to some of the queries
  - 1. The SLCC should be within the 5-year period prior the date of the opening of bids.
  - 2. AMTEC Tests Reports for the three different items are required to be submitted during post-qualification.
  - 3. Four (4) copies of the Bid Documents should be submitted.
  - 4. Notarial Practice Law requirement for notarization of documents should be adhered to.

- C. The RBAC requested the prospective bidders to put their queries in writing and submit them during office hours not later than August 17, 2020.

Conference adjournment at 3:00 p.m.

Prepared by:



**MARIA LUCIA C. SANCHEZ**  
RBAC Secretariat Head

Noted:



**ATTY. IGNACIO S. SANTILLANA**  
RBAC Chairperson