

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
1 unit Mini Truck - Rebid

Date: October 30, 2020; 9:30 a.m.

Location: Conference Room, SRA, Bacolod

In attendance:

From the Regional Bids and Awards Committee

Atty. Ignacio Santillana, Chairperson

Janet Dilag, Regular Member

Rimmon Armones, Regular Member

Lucille Mae Sy, Alternate Regular Member – via virtual conferencing

From the RBAC Secretariat

Maria Lucia Sanchez

Ceres June Pedrosa

Prospective Bidder

A and B United Corporation – JP Ledesma

I. **Call to order:** at 9:30 a.m. by Atty. Ignacio S. Santillana, RBAC Chairperson and stating the Prebid Conference for the supply and delivery of 1 unit Mini Truck in reference to Invitation to Bid No. 2020-21.

- A. Introduction of RBAC officers and declaration of a quorum
- B. Acknowledgment of the presence of the prospective bidder
- C. Presentation and reading of the Invitation to Bid
- D. Presentation and enumeration of the Checklist of Eligibility/Technical and Financial Documentary Requirements with emphasis on the following:
 - Two-envelope system submission
 - Attachment of PhilGEPS Annex A
 - Notarization must comply with the 2004 Notarial Practice rule
- E. Presentation and reading of the Technical Specifications

II. Queries/Clarifications

Request for clarification was presented by A & B United Corporation Mr. Ledesma concerning the required Comprehensive Insurance which, for government vehicles, is usually obtained from the GSIS.

In reply to the inquiry, Atty. Santillana informed that a Supplemental Bid Bulletin on the matter of clarification or amendment will be issued.

III. Adjournment

Conference adjournment at 9:49 a.m. with a closing announcement that inquiries can be made anytime through the RBAC Secretariat starting today until November 11, 2020

Prepared by:

Noted:


MARIA LUCIA C. SANCHEZ
RBAC Secretariat Head


ATTY. IGNACIO S. SANTILLANA
RBAC Chairperson