

REGIONAL BIDS AND AWARDS COMMITTEE
Minutes of the Prebid Conference
Pesticides

Date: October 30, 2020; 2:30 p.m.
Location: Conference Room, SRA, Bacolod

In attendance:

From the Regional Bids and Awards Committee

Atty. Ignacio Santillana, Chairperson
Janet Dilag, Regular Member
Rimmon Armones, Regular Member
Lucille Mae Sy, Alternate Regular Member – via virtual conferencing
Roberto Velasco, Jr., TWG Member

From the RBAC Secretariat

Maria Lucia Sanchez
Ceres June Pedrosa

Prospective Bidder

R.S. Agro Trading – Rodolfo Torreda
Model Agri Sales – Johanna Katoliko
Bing Organic Farms – Sylvestre Estrao

- I. **Call to order:** at 2:30 p.m. by Atty. Ignacio S. Santillana, RBAC Chairperson and stating the Prebid Conference for the supply and delivery of various Pesticides in reference to Invitation to Bid No. 2020-23 short-of-award.
- A. Introduction of RBAC officers and declaration of a quorum
 - B. Acknowledgment of the presence of the prospective bidders
 - C. Presentation and reading of the Invitation to Bid with emphasis on the following:
 - Two-envelope system submission, properly labeled and sealed
 - Documents are to be properly tabbed, otherwise, they will not be checked
 - D. Presentation and enumeration of the Checklist of Eligibility/Technical and Financial Documentary Requirements with emphasis on the following:
 - Eligibility documents should be current; if any of the documents are stated as expired under PhilGEPS Annex A List, it is required to attach the current document
 - For SLCC, attach any as proof: Certificate of Acceptance, Official Receipt, Sales Invoice
 - Notarization of documents must comply with the 2004 Notarial Practice rule
 - Copies of the revised forms, in accordance with GPPB Resolution 16-2020, for Omnibus Sworn Statement and Bid-securing Declaration and Bid will be provided
 - For inclusion under the Bid Data Sheet ITB Clause 20.2 is the requirement for the submission of FPA License Registration; a Supplemental/Bid Bulletin will be issued as an amendment to the Bidding Documents for the inclusion of this requirement
 - Date of expiration must be stated in the delivered items and must not be earlier than two (2) years after delivery
 - E. Presentation and reading of the Technical Specifications

II. Queries/Clarifications

RBAC clarifications on bidders' queries are, as follows:

1. White grub and root grub are not the same. The pesticide with an active ingredient of Chlorpyrifus, may be used, however, for both.
2. Requirement for *Pesticide, granules, Carbofuran* is 5G.

III. Conference adjournment at 3:30 p.m.

Prepared by:



MARIA LUCIA C. SANCHEZ
RBAC Secretariat Head

Noted:



ATTY. IGNACIO S. SANTILLANA
RBAC Chairperson