



Republic of the Philippines
Department of Agriculture

SUGAR REGULATORY ADMINISTRATION

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101
TIN 000-784-336
Website: <http://www.sra.gov.ph>
Email Address: srahead@sra.gov.ph
Tel No. (632) 8929-3633, (632) 3455-2135, (632) 3455-3376

SUGAR REGULATORY ADMINISTRATION
RECORDS SECTION
RELEASED

BY: _____

DATE: _____

JUL 07 2023

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July 7, 2023

CIRCULAR LETTER NO. 32
Series of 2022-2023

SUBJECT: **PRINTING OF CROP YEAR 2023-2024 SUGAR QUEDAN FORMS**

In preparation for the printing of sugar quedans of the single sheet stub-quedan-permit format, both for raw and refined for Crop Year (CY) 2023-2024, mill companies and sugar refineries intending to revise their forms are hereby requested to submit their revised formats together with the duly accomplished Questionnaire hereto attached, to **SUGAR TRANSACTION DIVISION, Regulation Department**, Sugar Regulatory Administration, Sugar Center Building, North Avenue, Diliman, Quezon City, or you may email at sratransaction@gmail.com and sug_transact@sra.gov.ph on or before:

1. JULY 25, 2023

For mills and refineries that will start their milling/refining operations between the period September and November, 2023 and

2. AUGUST 8, 2023

For mills and refineries that will start in December, 2023

After the aforesaid dates, this Office will order the printing of quedan-permit forms on the basis of each mill and refinery formats of CY 2023-2024, if no revisions were received.


PABLO LUIS S. AZCONA
Administrator & Chief Executive Officer



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SRA Survey Form No.1

QUESTIONNAIRE

1. Do you want to revise your quedan-permit format for CY 2023-2024?
 () Yes () No
If Yes, please comply as per attached Circular Letter.

2. When is the start of your milling operation for CY 2023-2024? Please indicate the month and day or week and year, e.g September 01, 2023 or September, 4th week 2023.

3. What are the last serial numbers of the quedan-permits you issued during CY2022-2023 for each of the following class of quedans:

 “A” Export Quedan _____
- “B” Domestic Quedan _____
- Refined Sugar Quedan _____

4. In order to come up with an accurate estimate and efficient use of quedan-permit forms for CY 2023-2024, the official requisition/repeat order for printing of forms shall be based on the average 5-year of actual use, unless otherwise, justified by each mill/refinery concerned. This will serve as your official requisition/repeat order for quedan-permit forms. **Please check whether in pads or continuous form.**

A. For raw mill company:

	Quantity	
“A” Quedan-Permits	_____ ()	Pads Form
“B” Quedan-Permits	_____ ()	Continuous Form

B. For Refinery:

Refined Quedan-Permit	_____ ()	Pads Form
	_____ ()	Continuous Form

Prepared by:

Mill/Refinery Company

Resident Manager

Signature of Resident Manager

Date Prepared