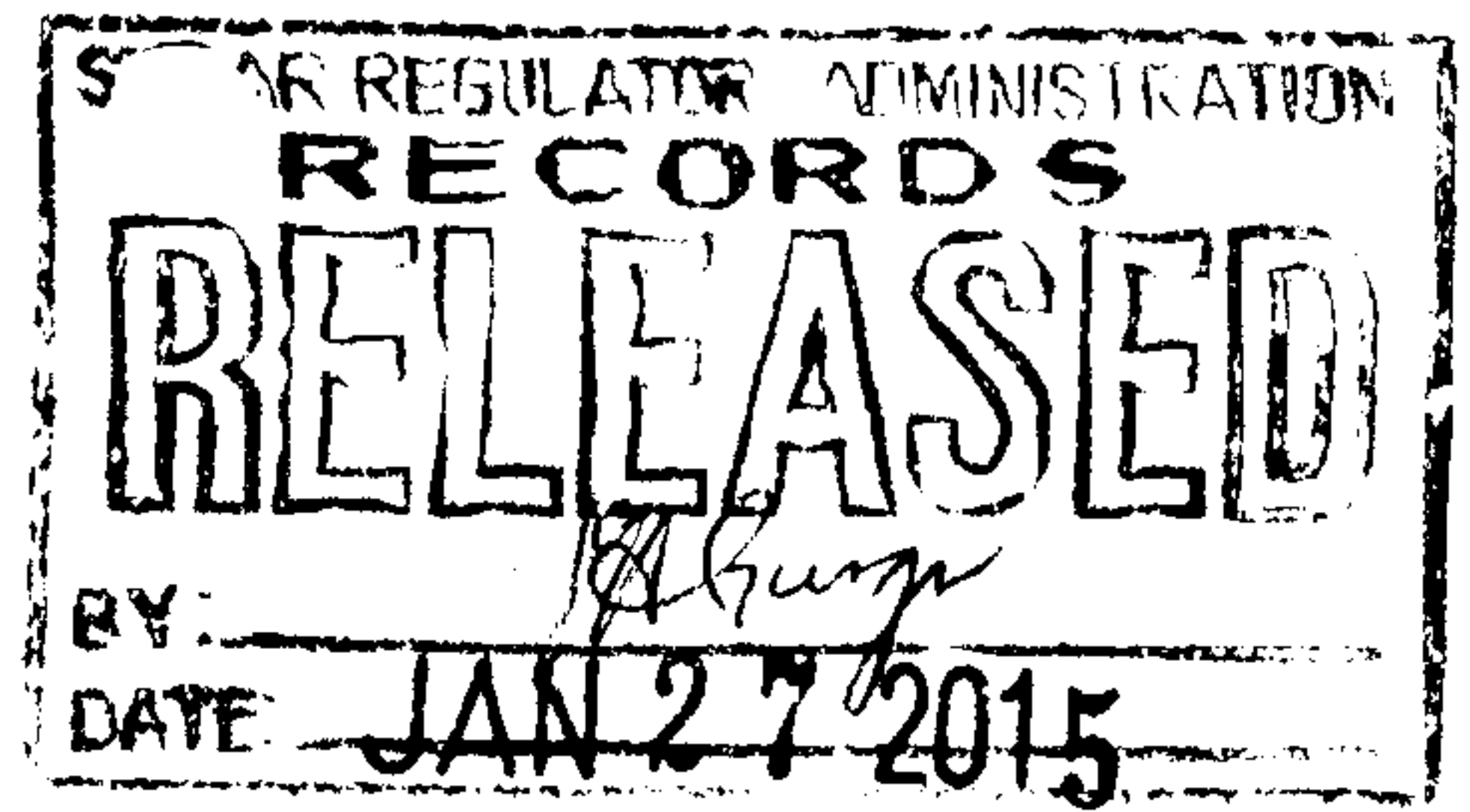




Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Sugar Center Bldg., North Ave., Diliman, Quezon City
Philippines 1101
TIN 000-784-336



January 22, 2015

CIRCULAR LETTER NO. **19**
Series of 2014-2015

**SUBJECT : AMENDMENT TO CIRCULAR LETTER NO. 30, SERIES OF 2008-2009
ENTITLED "GUIDELINES ON THE PRODUCTION OF BIOETHANOL"**

Pursuant to the Amended Policies on the Production of Bioethanol embodied in Sugar Order No. **5**, series of 2014-2015, the following amended guidelines shall be implemented by the Sugar Regulatory Administration (SRA):

I. Registration of Bioethanol Producers / Manufacturers

1. Amended Requirements

- Letter requesting registration, *original copy*
- Filled-up Application Form (*SRA Form B-3*), *original copy*
- Compliance to monthly reportorial and documentary requirements, for renewal only
- Mayor's Permit, *certified photocopy*
- SEC Registration or CDA Registration with Articles of Incorporation / Cooperation & By-Laws, *certified photocopy*
- Taxpayer's Identification Card or duly stamped BIR TIN Form, *certified Photocopy*
- Sworn statement by the bioethanol producer that feedstocks used are locally-sourced
- Proof of payment of SRA applicable fees – Official Receipt or Deposit Slip, *certified photocopy*

II. Collection of Monitoring Fee and Bioethanol Research, Development & Extension (BRDE) Lien

- All bioethanol producers using sugarcane, sugar, sugar syrups and other products from sugarcane and sugar, **except molasses**, as feedstocks for

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bioethanol manufacture shall pay to SRA a monitoring fee of five (5) centavos and a BRDE lien of ten (10) centavos per liter of bioethanol produced and sold;

- The P0.05/liter monitoring fee and P0.10/liter BRDE lien shall be converted in terms of Pesos per Metric Ton of feedstock. In the case of sugarcane, the standard conversion factor shall be 70 liters per metric ton sugarcane. Thus, P0.05 / liter monitoring fee and P0.10 / liter BRDE lien in the case of sugarcane as feedstock shall be P3.50/metric ton cane and P7.00/metric ton cane, respectively;
- The conversion formula for sugar, sugar syrups and such other products from sugarcane used as feedstocks in the manufacture of bioethanol fuel shall be subject to approval by the Sugar Board upon the recommendation of the bioethanol producers and upon review by the SRA technical staff.

III. **Assignment of an SRA Regulation Officer (SRO) in every Bioethanol Fuel Production Facility**

- SRA shall assign one SRO in every **bioethanol fuel production facility** in the country using sugarcane, sugar, sugar syrups and other products from sugarcane and sugar, **including molasses**, as feedstocks for bioethanol fuel manufacture. The SRO shall monitor bioethanol production, gather production and feedstock reports, obtain necessary documents as proof that feedstocks are locally-sourced such as shipping permits, storage certificates, release orders of sugar and molasses and other applicable documents, collect the necessary fees and lien and provide other regulatory, advisory and facilitation services.
- The SRO shall submit the monthly reports and documents to the NBB Bioethanol Committee through the SRA Planning & Policy Department.

IV. **Reportorial Requirements of Bioethanol Fuel Producers**

- Monthly submission of E-Cane Reports (Forms B-4 to B-7), as applicable;
- Monthly submission of photocopies of molasses storage certificates / release orders, sugar release orders, shipping permits and other valid evidences and proofs that feedstocks used in the manufacture of bioethanol fuel are locally sourced.

V. Penalties and Sanctions

Any violation to SRA policies and guidelines governing the production of bioethanol fuel shall be subject to the revocation of SRA-issued registration certificates and to the applicable penalties provided under Chapter VIII of the National Biofuel Board Joint Administrative Order (NBB-JAO) No. 2008-1, series of 2008.

VI. Repealing Clause

Orders, circulars and other issuances that are not consistent with this Circular are hereby deemed repealed, revoked or amended accordingly.

VII. Effectivity

This circular takes effect upon ratification by the Sugar Board and publication in the UP law library.

By Authority of the Sugar Board:


MA. REGINA BAUTISTA-MARTIN
Administrator

SRA PRESCRIBED APPLICATION FORM
SRA Certification Of Existing Sugarcane Plantations As Feedstock Production and Plant
Site Areas For Bioethanol Production
CY _____

Business Name: _____

Plant Site Location : _____

Business Address : _____

Contact Numbers :

Plant Site : _____

Business Office in Metro Manila: _____

Date Established : _____

Date to Start Commercial Operation : _____

Estimated Number of Factory Workers : _____

Feedstock / s : _____

Estimated Annual Molasses Requirement, MT: _____

Estimated Annual Sugar Syrup / Raw Sugar Requirement, MT: _____

Estimated Annual Area Requirement (Hectares) :

From Existing Sugarcane Plantations: _____

From Expansion Areas : _____

Total Area Requested for Certification (Hectares) : _____

Total No. of Landowners : _____ Total No. of Farms: _____

Sugar Milling Districts Covered: _____

Rated Capacity :

Tons Cane per day (TCD) : _____

Tons Molasses per day (TMD) : _____

Liters Ethanol per day (LED) : _____

Estimated Operatings Days Per Year: _____

Estimated Cogeneration Capacity, MW (if applicable) : _____

Projected Annual Bioethanol Production : _____

Proprietor / s : _____

Prepared by : _____ Date Prepared: _____

Name & Signature of Proponent's Authorized Representative

Contact Numbers/Cellphone No. : _____

SRA Form B-2 (Revision 2015)

**SRA PRESCRIBED MATRIX FOR CERTIFICATION OF EXISTING
SUGARCANE PLANTATION AREAS FOR BIOETHANOL PRODUCTION**

Business Name : _____
 Business Address : _____
 Plant Site Location : _____
 Sugar Milling District : _____

Landowners / Planters	Farm Locations	Area per Farm (Hectares)	Production (CY _____)		Productivity LKG / Ha.
			MT Sugar	MT Sugarcane	
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
TOTAL					

Prepared by: _____ Date Prepared: _____
 (Name & Signature of Proponent's Authorized Representative)

-----*(Items below are to be filled up by the SRA MDO/Inspector)*-----

Recommendations and Findings :

-----*Use additional sheets if necessary*-----

Inspected & Validated by: _____ Date Inspected : _____
 Name & Signature of SRA MDO

NOTE: Please sign all pages containing list of areas inspected - these will be attached to the SRA Certification

SRA PRESCRIBED APPLICATION FORM
SRA Registration of Bioethanol Manufacturers / Producers
CY _____

Business Name: _____

Plant Site Location : _____

Business Address : _____

Contact Numbers :

Plant Site : _____

Business Office in Metro Manila: _____

Date Established : _____

Date to Start Commercial Operation : _____

Estimated Number of Factory Workers : _____

Feedstock / s : _____

Estimated Annual Area Requirement, if applicable (Hectares):

From Existing Sugarcane Plantations: _____

From Expansion Areas : _____

Total Estimated Feedstock Production Area (Hectares) : _____

Estimated Annual Molasses Requirement (MT) : _____

Estimated Annual Sugar Syrup / Sugar Requirement (MT) : _____

Rated Capacity :

Tons Cane per day (TCD) : _____

Tons Molasses per day (TMD) : _____

Liters Ethanol per day (LED) : _____

Estimated No. of Operating Days Per Year: _____

Estimated Cogeneration Capacity, MW (if applicable): _____

Projected Annual Bioethanol Production : _____

Proprietor / s : _____

Plant/Operations Manager : _____

Prepared by : _____ Date Prepared: _____
Name & Signature of Proponent's Authorized Representative

Contact Numbers/Cellphone No. : _____

