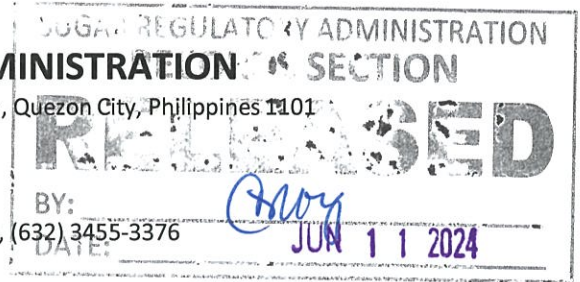




Republic of the Philippines  
Department of Agriculture

**SUGAR REGULATORY ADMINISTRATION SECTION**

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101  
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Website: <http://www.sra.gov.ph>  
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MEMO-REG-LMD-2024-Jun-008

06 June 2024

**CIRCULAR LETTER NO. 26**  
Series of 2023-2024

**TO : ALL MILL / REFINERY COMPANIES AND SUGAR  
PRODUCTION AND REGULATION OFFICERS (SPROs)**

**SUBJECT : CLOSING OF CROP YEAR 2023-2024**

For your information and guidance, all reports for Crop Year 2023-2024 shall end 31 August 2024. Ending stock balances of said date shall accordingly be reflected as carry-over stocks or beginning stock balances starting week ending 01 September 2024 of Crop Year 2024-2025. Weekly reports thereafter shall be numbered as per attached schedule of Crop Year 2024-2025.

For strict compliance.

  
**PABLO LUIS S. AZCONA**  
Administrator

Encl: as stated



Management  
System  
ISO 9001:2015

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ID 9105085567



**SCHEDULE OF REPORTING  
CROP YEAR 2024 - 2025**

Month	Week Ending	Report Number	Month	Week Ending	Report Number
2024 September	1	1	March	2	27
	8	2		9	28
	15	3		16	29
	22	4		23	30
	29	5		30	31
October	6	6	April	6	32
	13	7		13	33
	20	8		20	34
	27	9		27	35
November	3	10	May	4	36
	10	11		11	37
	17	12		18	38
	24	13		25	39
December	1	14	June	1	40
	8	15		8	41
	15	16		15	42
	22	17		22	43
	29	18		29	44
2025 January	5	19	July	6	45
	12	20		13	46
	19	21		20	47
	26	22		27	48
February	2	23	August	3	49
	9	24		10	50
	16	25		17	51
	23	26		24	52
				31	52-A