



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
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MEMO-ADM-2021-Dec-06

6 December 2021

SPECIAL ORDER No. 137
Series of 2021

Subject: RECONSTITUTION OF THE SRA EXECUTIVE COMMITTEE AND GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM (GFPS)

Pursuant to Section 36 of Republic Act No. 9710, otherwise known as the Magna Carta of Women (MCW), all government departments, including their attached agencies, offices, bureaus, state universities and colleges, government-owned and controlled corporations, local government units and all other government instrumentalities shall adopt gender mainstreaming as a strategy to promote women's rights and eliminate gender discrimination in their systems, structures, policies, programs, processes, and procedures.

Further, Section 37-C of the Implementing Rules and Regulations (IRR) of the MCW provides that all concerned government agencies and instrumentalities mentioned above shall establish or strengthen their GAD Focal Point System (GFPS) or a similar GAD mechanism to catalyse and accelerate gender mainstreaming within the agency per PCW Memorandum Circular No. 2011-01, mandating the creation, strengthening, and institutionalization of the gender and development (GAD) focal point system.

Furthermore, Department of Agriculture (DA) Special Order No. 883, Series of 2021, provides the reconstitution of the DA-wide GFPS as paramount importance in increasing agricultural productivity, eradicating rural poverty, constructing an equitable economy, and sustaining development. GAD is a concept that addresses not only issues and concerns of males and females but for ALL, including Women, Persons with Disability (PWD), Senior Citizens (SC), and the Indigenous People (IP).

Thus, in order to further catalyse and accelerate gender mainstreaming and social inclusion in SRA, the Gender and Development (GAD) Executive Committee and GAD Focal Point System (GFPS) are hereby re-organized and reconstituted as follows:



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with empowered and prosperous farmers and fisherfolk*



A. The SRA GAD Executive Committee

The SRA GAD Executive Committee is hereby reconstituted to be composed of the following:

Chairperson : Engr. Hermenegildo R. Serafica
 Administrator

Vice- Chairpersons: John Paul D. Antes -Luzon and Mindanao
 Wilfredo R. Monares - Visayas

Alternate Vice-Chairpersons:

 Joseph Peter R. Gonzales – Luzon and Mindanao
 Lucille Mae M. Sy - Visayas

Members: Deputy Administrator for Regulations
 Deputy Administrator for RD&E
 Deputy Administrator for Administrative and Finance
 Manager III, AFD, RD, RD&E (Luzon&Mindanao and Visayas)
 Manager III, IAD
 Manager III, PPSPD
 Board Secretary

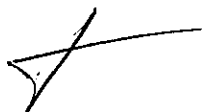
Roles and Responsibilities

I. The GAD Executive Committee Chairperson shall:

1. Issue policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the agency including the creation, strengthening, modification or reconstitution of the GFPS; and
2. Approve the GAD Plan, GAD Accomplishment Report, Program and Budget of the agency as duly endorsed by the Executive Committee, with the assistance of the GAD Focal Point System and Technical Working Group, and ensure its implementation.

II. The GAD Executive Committee shall:

1. Provide direction and give policy advice to the Administrator to support and strengthen the GFPS and SRA's GFPS mainstreaming activities;
2. Direct the identification of GFPS's strategies, programs, activities and projects based on the results of the gender audit, gender analysis, social inclusion and according to the identified priorities of the agency in response to the gender or sectoral (PWD, Senior Citizens, Indigenous People) issues faced by its clients and employees;
3. Ensure the timely submission of the agency GAD Plan and Budget (GPB), Accomplishment Report and other GAD-related reports to the Philippine Commission on Women (PCW), Department of Agriculture (DA), Commission on Audit (COA), and Department of Budget and Management (DBM);



4. Ensure the effective and efficient implementation of the agency GAD programs, activities and projects and the judicious utilization of the GAD Budget;
5. Ensure the inclusion and reflection of GAD roles and responsibilities in the OPCR/DPCR/IPCR;
6. Build and strengthen the partnership of the agency with PCW, DA, GAD experts, sectoral (PWD, SC, IP) advocates, women's groups and other stakeholders in pursuit of gender mainstreaming and social inclusion;
7. Recommend approval of agency's GAD Plans and Budgets and GAD Accomplishment Reports (ARs) for submission to PCW; and
8. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects and /or GAD Focal Point members.

B. Gender Focal Point System (GFPS)

Focal Persons

Chairperson	Engr. Hermenegildo R. Serafica
Vice-Chairperson	John Paul D. Antes (for Luzon & Mindanao) Wilfredo R. Monares (Visayas)
Alternate Vice-Chairpersons	Joseph Peter R. Gonzales (for Luzon & Mindanao) Lucille Mae M. Sy (for Visayas)

Technical Working Group (TWG)

Luzon and Mindanao

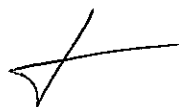
Vivian R. Ramos
 Marieliz L. Siman
 Portia I. Asentista
 Jennifer Rose D. Boyero
 Katrina A. Kusasi
 Lisette C. Pineda
 Marissa L. Tiu

Visayas

Janet C. Dilag
 Mary Grace R. Mesobre
 Elna G. Baladhay
 Gina D. Cahilig
 Marichu J. Claver
 Nelsie Grace Gela

Lucio S. Santiago
 (MDO Focal Person for North Luzon Mill Districts)
 Ma. Theresa M. Caballero
 (MDO Focal Person for South Luzon Mill Districts)
 Allan F. Buque
 (MDO Focal Person for Mindanao Mill Districts)

Irish S. Macainan
 (MDO Focal Person for North Negros Mill Districts)
 Berthel B. Nonato
 (MDO Focal Person for Central Negros Mill Districts)
 Maricel L. Tabiolo
 (MDO Focal Person for South Negros Mill Districts)



SIDA Programs Focal Persons as part of the TWG

Block Farm: Evelyn B. Estanislao
Infrastructure: Laverne C. Olalia
Scholarship: Ma. Belina N. Plaza
Special Projects: Digna D. Gonzales
Socialized Credit: Alex John R. Galicia
RD&E: Emilia R. Chu

SRA Key Organizations' Representatives as part of the TWG

Corporate Social Responsibility Committee: Raphael Henri B. Mundo
Disaster Risk Reduction and Management Committee: Zyrus Oliver P. Montiel
SUGAREAP: Marco D. Soriano
SURECCO: Resty D. Reaño
PWD & Other Social Inclusion Advocacies: John Paul D. Antes

Secretariat

Luzon and Mindanao

Abigail F. Wong
Gemma M. Quejada
Caren M. Costudio (COS)

Visayas

Janet A. Belleza
Mark Allen A. Tizon
Ariston B. Mongcal

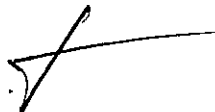
Roles and responsibilities

Focal Persons:

1. Prepare and review GAD's Plan and Budget (GPB), GAD's Project Procurement Management Plan (PPMP) and GAD's Performance Contract/Budget Proposal to be submitted to the Administrator;
2. Monitor the implementation of GAD's Plans and Programs;
3. Delegate work assignments to any member of the TWG and Secretariat;
3. Review SRA's policies, activities and projects (PAPs) to incorporate gender-responsive and social inclusive (Senior Citizens, PWDs and IPs programs);
4. Discuss GESI concerns with the Administrator and represent the body in various pertinent activities e.g. meeting, conferences, consultations and workshops; and
5. Submit reports to concerned parties (Sugar Board, COA, DA, and PCW).

Technical Working Group (TWG):

1. Assist the GAD Focal Point in the preparation /review of the unit's Plan and Budget;
2. Ensure that SRA plans, programs and activities (PPAs) and SIDA banner programs incorporate gender mainstreaming and social inclusion at all times;
3. Endeavor to apply the principles of various GAD tools - GMEF and HGDG in the organization;
4. Prepare Activity and Training proposals;
4. Implement GAD's plans and programs plus gender mainstreaming and social inclusion activities;
5. Prepare status, periodic and accomplishment reports;



6. Assist the GADEXECOM in integrating the GAD roles and responsibilities of the officers and personnel in the OPCR/DPCR/IPCR;
7. Attend events upon recommendation by the GAD Focal Point; and
8. Assume other responsibilities as assigned by the GAD Focal Persons

Secretariat:

1. Facilitate logistics and administrative matters (i.e. attendance sheets, meals during the meeting, venue);
2. Prepare the Notice of the meeting, Agenda and minutes of regular and special meetings;
3. Take custody of all important GAD documents; and
4. Perform other tasks as may be assigned by the GAD Focal Persons.

Further, the SRA GAD Executive Committee or the GAD Focal Persons are likewise authorized, whenever necessary, to enjoin the assistance of any SRA officer or employee in the performance of its functions. All SRA existing issuances or parts thereof inconsistent with the provision in this Special Order shall deemed be modified or repealed.

This Special Order shall take effect immediately.

ENGR. HERMENEGILDO R. SERAFICA
Administrator

