



Republic of the Philippines
 Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
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SUGAR REGULATORY ADMINISTRATION
 RECORDS SECTION
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MEMORANDUM CIRCULAR NO. 9
 Series of 2019

OFFICE OF THE MANAGER III
 PLANNING, POLICY & SPECIAL PROJECTS DEPARTMENT (PPSPD)
 Received by : _____
 Date : 1/15/20
 Time : _____
TRAINING PROCEDURES

SUBJECT : AMENDED GUIDELINES ON THE MDDC OPERATING PROCEDURES

RATIONALE

Pursuant to Sugar Order No. 5, Series of 2002-03, Memorandum Circular, Series of 2003 dated July 18, 2003, Rule 5.1 of the Implementing Rules and Regulations of Sugarcane Industry Development Act (SIDA) mandating the creation of the Mill District Development Program Committee (MDDP), and as resolved by the body duly constituted during the 3rd MDDC Summit held last August 12, 2019 in Lahug, Cebu City, the following Implementing Rules and Regulations (IRR) are hereby issued for the guidance of all concerned:

RULE 1

TITLES AND DEFINITION OF TERMS

Section 1. TITLE. These Rules shall be known as the **"AMENDED GUIDELINES ON THE MDDC OPERATING PROCEDURES."**

Section 2. DEFINITION OF TERMS. For the purpose of these Rules and regulations, the following terms are defined as follows:

- a) Mill District- refers to contiguous area wherein a sugar mill, a bio-ethanol distillery or any processing facility of sugarcane together with all sugarcane plantations adhered thereto are operating. A plantation is deemed adherent by virtue of sugarcane being delivered to a processing facility regardless of contractual relation between the processing facility and the plantation owner and/or any other person cultivating sugarcane in the plantation contiguous to the mill.
- b) MDDC- refers to Mill District Development Council - a SEC or Cooperative Development Authority (CDA)-registered non-government organization in a sugarcane mill district which is composed of among others, representatives from the sugar mill, distillery, planter's association in the mill district, Philippine Sugar Research Institute (PHILSURIN) and Sugar Regulatory Administration (SRA).



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"A food-secure Philippines with prosperous farmers and fisherfolk"

RULE 2

COMPOSITION AND REPRESENTATION

Section 3. Minimum COMPOSITION as follows :

- a) Representative from the mill;
- b) Representative from each planters' association/cooperative;
- c) Representative from SRA;
- d) Representative from PHILSURIN (where applicable);
- e) Regular representative from the Accredited-Federated Block Farms.

Section 4. REPRESENTATION

- a) The MDDC shall have a minimum composition of 5 and a maximum composition of 15 members;
- b) Representatives from farmers' associations/cooperatives shall be nominated by the Board of their respective organizations. Representative from the mill shall likewise be authorized by the Management of the mill;
- c) As regular members of the Council, the SRA representative is the Mill District Officer or his/her alternate and shall act as Secretary;
- d) The Accredited-Federated Block Farm representative shall be nominated by the Block Farm federation who shall sit as an observer; and
- e) The existing MDDC may accommodate additional representatives from unaffiliated farmers.

RULE 3

TERM OF OFFICE

- 3.1 The Chairperson/President of the MDDC shall come from the planter or mill representative.
- 3.2 The Chairmanship of the MDDC shall have a tenure of 2 years.
- 3.3 Other officers shall be elected from among the representatives. An elected officer can be replaced for cause.
- 3.4 All aforesaid representatives shall designate one (1) alternate member to sit in the council in case of the absence of the regular representative/s.

RULE 4

COVERAGE

- 4.1 Each mill district shall have only one (1) Mill District Development Council (MDDC). However, in a mill district where there are two (2) mills, two (2) MDDCs may be recognized and accredited, provided the SRA extension work area will apply in the re-zoning ordelineation of the area of each district;
- 4.2 MDDC's created, organized and existing pursuant to and in accordance with Special Order (SO) No. 8, Series of 1990-91, shall have vested rights under Section 3 of the aforementioned SO;
- 4.3 Existing MDDC in a mill district whose mill is no longer operational as of the effectivity of these rules and regulations;
- 4.4 Newly created MDDC in a mill district where there is no existing MDDC prior to the issuance of the rules and regulations. In the event that there is no newly created MDDC, the creation of the said MDDC should be done within one (1) year from the effectivity of these rules and regulations.
- 4.5 Newly created MDDC in a newly established mill district.

RULE 5

OPERATING PROCEDURES

Section 5. MEETING OF THE BOARD

- a) The board shall convene in a regular monthly meeting and shall hold special meetings when necessary;
- b) The chairperson or in his/her absence, the Vice Chairperson shall preside over the meeting;

Section 6. FORMATION OF COMMITTEES

- a) The Board may establish Committees, working groups, advisory panels and similar groups it deems necessary to carry out the business of the Board.

Section 7. FUNCTIONS

- a) Development and extension of improved sugarcane production technologies;
- b) Identification of productivity concerns and problems in the district and means of resolving the same;

- c) Preparation and implementation of programs/projects/activities (PPAs) to address identified problems;
- d) Submission of monthly progress reports on the implementation of SRA funded PPAs to the SRA representative;
- e) Formulation of funding assistance for the development PPAs in the mill district;
- f) To do and perform liaison and coordination works with government institutions responsible for infrastructure development PPAs for the district;
- g) Policy recommendation to the SRA on development matters affecting the industry; and
- h) Other related pertinent functions and duties.

RULE 6

REPEALING CLAUSE

Section 8. All provisions of sugar orders, circular letters, rules and regulations inconsistent with or contrary to this Memorandum are hereby modified or revoked accordingly.

RULE 7

EFFECTIVITY

Section 9. This Memorandum Circular shall effect immediately.

Done in Quezon City, this 11th day of December 2019, in the year of our Lord.

BY AUTHORITY OF THE SUGAR BOARD


HERMENEGILDO R. SERAFICA
Administrator