



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Sugar Center Bldg., North Ave., Diliman, Quezon City
Philippines 1101
TIN 000-784-336

MEMO-VIS-AAD-2017-DEC-010

December 8, 2017

MEMORANDUM CIRCULAR NO. 17
Series of 2017

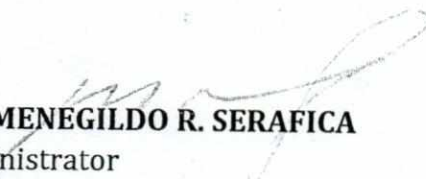
**SUBJECT : CLAIMS OF TRANSPORTATION EXPENSES ON TAXI
CABS AND CAR-BOOKINGS VIA GRAB OR UBER**

In the exigency of service, all claims for transportation expenses, to and from various areas nationwide, on taxi cabs and car-bookings via Grab/Uber and other transport services are required to submit the actual receipts using Taxi Issuing Receipts (TIR) System or other forms of official receipts issued by the drivers.

Transportation expenses amounting to ₱300.00 or less need not be supported by official receipts, subject to the conditions provided by COA-Circular 2017-001 dated June 19, 2017.

This order shall take effect immediately.

All previous issuances inconsistent with the Memorandum Circular is hereby revoked.


HERMENEGILDO R. SERAFICA
Administrator