

**NOTICE TO PROCEED**

October 16, 2019

**MS. SUSAN L. SANCHEZ**  
Account Executive  
**EPARTNERS SOLUTIONS INC.**  
Unit 2506, Prestige Tower  
F. Ortigas Jr. Road (formerly Emerald)  
Ortigas Center, Pasig City

Dear **Ms. Sanchez**:

The attached Contract Agreement (**Purchase Order No. 19-10-388 dtd. October 1, 2019**) having been approved, notice is hereby given to **EPARTNERS SOLUTIONS INC.**, that work may commence on the **SUPPLY AND DELIVERY OF VARIOUS BRAND NEW LAPTOP COMPUTERS (RE-BIDDING) - (Lot No. 6)**, effective upon receipt of this notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Sugar Regulatory Administration**.

Very truly yours,

**HERMENEGILDO R. SERAFICA**  
Administrator 

I acknowledged receipt of this Notice on Oct. 21, 2019  
Name of the Representative of the Bidder: Susan L. Sanchez  
Authorized Signature: 