



Republic of the Philippines
Department of Agriculture

SUGAR REGULATORY ADMINISTRATION

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101
TIN 000-784-336
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Tel No. (632) 8929-3633, (632) 3455-2135, (632) 3455-3376

MEMO-BAC-2023-Mar-017

NOTICE TO PROCEED

March 27, 2023

MR. RODRIGO DELA PEÑA
Sales Manager
E-COPY CORPORATION
65 Sen. Gil Puyat Avenue
Makati City

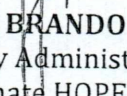
Dear **Mr. dela Peña**:

The attached Contract Agreement (**Purchase Order No. 23-03-073 dated March 16, 2023**) having been approved, notice is hereby given to **E-COPY CORPORATION**, that work may commence on the **SUPPLY AND DELIVERY OF NINE (9) UNITS BRAND NEW HEAVY DUTY PHOTOCOPIER MACHINE**, effective upon receipt of this notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.


Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Sugar Regulatory Administration**.

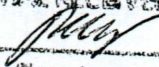
Very truly yours,


ATTY. BRANDO D. NOROÑA
Deputy Administrator II
(Alternate HOPE as per Secretary's Certificate Resolution No. S. 2023-043)

I acknowledged receipt of this Notice on APRIL 12, 2023

Name of the Representative of the Bidder: RODRIGO DELA PEÑA

Authorized Signature: 

ORIGINAL RECEIVED BY: 
SIGNATURE <u>4/12/23</u>
DATE
RECORDS SECTION



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