



Republic of the Philippines  
Department of Agriculture  
**SUGAR REGULATORY ADMINISTRATION**  
Sugar Center Bldg., North Ave., Diliman, Quezon City  
Philippines 1101  
TIN 000-784-336

2019-10-17

MEMO-VIS-BAC-2019-Oct-016

## NOTICE TO PROCEED

October 16, 2019

**MR. DAVID PO VILLANUEVA**

General Manager/Owner  
IE Creative Computers  
Corner Lacson-Lizares Sts., Bacolod City

Dear Mr. Villanueva:

The attached Purchase Order having been approved, notice is hereby given to IE Creative Computers for the supply and delivery of 6 units Desktop Computers with Accessories; 9 units Desktop Computers with Accessories; 6 units Laptop Computers, 4 units Printers, All-In-One; 2 units LCD Projectors; and 6 units Paper-fed Scanners effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Sugar Regulatory Administration.

Thank you.

Very truly yours,

  
**HERMENEGILDO SERAFICA**  
Administrator

Conforme: 

Date: 10-22-19



Management System  
ISO 9001:2015  
www.tuv.com  
ID 9105085567



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