



Republic of the Philippines  
Department of Agriculture  
**SUGAR REGULATORY ADMINISTRATION**  
Sugar Center Bldg., North Ave., Diliman, Quezon C  
Philippines 1101  
TIN 000-784-336



MEMO-PPSPD-2018-JULY- 069

July 27, 2018

**MEMORANDUM CIRCULAR NO. 8**  
Series of 2018

**SUBJECT: GUIDELINES FOR THE SRA REGISTRATION OF FARMERS**

### **I. POLICY STATEMENT**

Pursuant to Rule III.B.ii.1 of the Implementing Rules and Regulations of the Sugarcane Industry Development Act (SIDA) of 2015, loans under the socialized credit program shall be made available to sugarcane farmers and service centers duly registered with SRA.

The SRA hereby adopts this guideline for the registration of sugarcane farmers to qualify them for crop financing under the socialized credit program (SCP) of SIDA, from the SRA corporate fund or from any funding support (local or foreign) downloaded to SRA for the development of the sugarcane industry.

### **II. SCOPE AND COVERAGE**

The guidelines will apply to all sugarcane farmers enlisted in the most recent SRA planters' directory.

### **III. REGISTRATION REQUIREMENTS**

1. Letter of intent from the farmer-applicant ( a copy of the letter applying for availment of financing under socialized credit program is acceptable);
2. Most recent mill district's planters' directory where the farmer-applicant is enlisted that is certified as true and correct by the SRA Mill District Officer (MDO).

#### IV. PROCEDURE ON THE ISSUANCE OF CERTIFICATE OF REGISTRATION

1. The SRA MDO shall submit to the Office of the Deputy Administrator / OIC for R, D & E the following:
  - a copy of the farmer's letter of intent; and
  - most recent mill district planters directory where the farmer-applicant is enlisted, certified as true and correct by the MDO.
2. The Office of the Deputy Administrator / OIC for R, D & E shall prepare the certificates of SRA Registration of individual sugarcane farmers to be signed by the SRA Administrator or in his absence, the Deputy Administrator / OIC shall sign in his behalf;
3. The Office of the Deputy Administrator / OIC for R, D & E shall email an advance copy of the signed registration certificate to the concerned MDOs for attachment to the farmer's SCP application documents;
4. The original copy of the SRA Certificate of Registration shall be mailed to concerned MDOs or picked up in Quezon City and Bacolod offices, wherever is more practical;
5. The MIS of the Planning, Policy & Special Projects Department shall maintain a database and information system of planters directory and farmers registered with SRA.

#### VI. REGISTRATION FEE

No fee shall be collected for the registration of sugarcane farmers.

#### VIII. VALIDITY OF SRA REGISTRATION CERTIFICATES

The registration issued by SRA to the farmers shall be renewed every crop year subject to the following pre-termination conditions:

1. Fraud, misrepresentation and misdeclaration;
2. Misuse of government financial assistance and crop financing through the SCP;

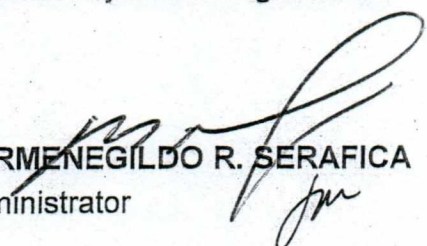


3. Other offenses as determined by the Sugar Board to be punishable.

#### IX. EFFECTIVITY

1. The SRA registration guideline for sugarcane farmers will take effect immediately.

By Authority of the Sugar Board:

  
HERMENEGILDO R. SERAFICA  
Administrator