



REPUBLIC OF THE PHILIPPINES  
**SUGAR REGULATORY ADMINISTRATION**

North Avenue, Diliman, Quezon City  
P.O. Box 70, U.P. Diliman, Quezon City



November 13, 2001

**SUGAR ORDER No.** 3  
Series of 2001-2002

**SUBJECT : Policy On Coastwise Movement of Sugar Within  
Philippine Territories (A Compilation With  
Amendments)**

**WHEREAS**, the Sugar Regulatory Administration (SRA), by authority of the Sugar Board, issued Sugar Order No. 12, Series of 1987-1988, Sugar Order Nos. 3 and 5, both Series of 1998-1999, and Sugar Order No. 4, Series of 1999-2000, all on the subject of coastwise movement of sugar within Philippine territories;

**WHEREAS**, for purposes of convenience and easy reference, there is a need to compile the provisions of all these rules and regulations into one sugar order;

**WHEREAS**, there is likewise a need to amend certain provisions of the aforesaid sugar orders so as to make the application of the same more effective and efficient taking into consideration the purpose/s for which it was intended as hereinbelow restated;

**WHEREAS**, illegal entry of sugar into the Philippines is detrimental to the sugar industry and the national interest;

**WHEREAS**, the seizure by the Bureau of Customs of refined sugar illegally entered into the Philippines confirms reports that substantial quantities of foreign produced sugar have been smuggled into the Philippines;

**WHEREAS**, there is a need to adopt such measures as maybe necessary to prevent, if not eliminate, the illegal entry of sugar into the country;

**NOW, THEREFORE**, pursuant to the powers vested in the Sugar Regulatory Administration (SRA), it is hereby ordered that:

**Section 1. Authority To Ship Sugar .** The movement of sugar on board coastwise vessel or aircraft, including those loaded on a truck or van, from one island to another within the territorial jurisdiction of the Republic of the Philippines may be made by any person or entity duly authorized and licensed to engage in the merchandizing and trading of sugar in the Philippines by the Sugar Regulatory Administration as a *Sugar Trader*, provided, however, that processors of sugar based products for export duly accredited by SRA as such, maybe allowed to ship their imported sugar within Philippine Territories without being a licensed sugar trader, if said imported sugar are covered by Customs Bonded Warehouse (CBW) subject to compliance with the provisions of this Sugar Order.

**Section 2. Shipping Permit Requirement.** Any shipment of sugar regardless of volume, whether in bags or bulk, must be covered by a *shipping permit* issued by authorized representative of the Sugar Regulatory Administration. The pertinent copy (pink copy) of the SRA permit must be submitted to the shipping company concerned at the port of departure/loading and form part of the coasting manifest, which shall be shown by the shipper/carrier to the customs authorities/coast guard, when required to do so during the course of shipment. Upon arrival of the sugar shipped at the port of destination, such permit shall be shown to the customs authorities. Thereafter, such permit shall form part of the records of the shipping company.

**Section 3. Exemption To Shipping Permit Requirement.** - The foregoing sections shall not apply to the movement/shipment of "A" sugar (U.S. Sugar Quota Allocation) or "D" sugar (world market sugar) from the warehouses of sugar central/mill companies to a bulk terminal in another island for the purposes of shipping the same thru that terminal to the United States/the world market, these shipments being covered by pertinent clearances issued by the Sugar Regulatory Administration.

**Section 4. Authorized Officers To Issue Shipping Permit.** - Officials-in-charge of the SRED's office in Quezon City and SRED Regional Offices in Bacolod City, Iloilo City and Cebu City and the authorized Sugar Production and Regulation Officers (SPROs) assigned to CRYSTAL SUGAR, BUSCO, MACOR, DASUCECO, PENSUMIL, HISUMCO, H. TEVES, URSUMCO, CAB and such other officers as maybe so named, are hereby authorized to issue the revised shipping permit form described hereunder.

The SRA officers authorized under this Section shall transmit daily shipping permit issuance report to the Office of the Administrator through SRED-Q.C. via fax, text messages, or any available fast means of communication.

Monthly reports of Collections and Deposits (*Annex A*) and Statement of Accountability for Accountable Forms (*Annex B*) shall be submitted to Accounting Division and COA, respectively, through SRED-Q.C.

**Section 5. Shipping Permit.** - The shipping permit (*Permit To Ship Sugar Within Philippine Territory-Annex C*) in printed form with one or more security features and stub, pre-numbered serially as accountable form, shall indicate therein the following information: [a] port of origin, [b] port of destination, [c] name of vessel/barge or registry number of aircraft to include EDD/EDA and ETD/ETA, [d] kind of sugar (raw, refined, direct consumption sugar, etc.), [e] origin (if imported, date and control number of SRA clearance), [f] marking of bags, [g] quantity in Lkg. (bags) or MT (bulk), [h] name and address of shipper, [I] name and address of consignee, [j] SRA official receipt number and amount paid, [k] distribution of copies; and [l] signature over printed name of approving SRA officer.

The following notes shall be included/highlighted in the said shipping permit for strict compliance of the parties concerned:

1. Any erasure/alteration shall render this permit invalid.
2. This permit is valid for one-time shipment only.
3. Expiry date of this permit is 15 days after issuance.

**Section 6. Application For Shipping Permit. -**

The shipper shall be required to submit a letter of application for the permit (*Application For Permit To Ship Sugar Within Philippine Territory-Annex D*) indicating the above-stated information and his concurrence to have the same verified by the authorized SRA official whenever necessary. For locally-sourced sugar, the shipper shall attach a copy of the corresponding Sugar Release Order to the letter of application; for Imported Sugar, the SRA clearance is required. The shipper shall likewise be responsible for the distribution of duly approved shipping permit copies to the consignee, shipping line, Philippine Coast Guard, Philippine Ports Authority and the Bureau of Customs.

The shipper shall re-apply for another shipping permit for a batch or shipment of sugar previously or already covered by an approved shipping permit, with all the necessary documents attached to the application, under the following circumstances:

1. Failure of the shipping line /carrier to ship or the shipper to deliver the whole batch of sugar within a 15-day period with reckoning to start from the date of issuance of the previous shipping permit; or
2. In case of a "Shut-off", the shipper shall procure another shipping permit for the balance of sugar which was not loaded.

Both cases require the submission of a certification from the shipping line/carrier

regarding its failure to ship the whole batch of sugar or a portion thereof. If shipper is the one who defaults, he or she shall bear the burden of issuing a certification.

**Section 7. Shipping Permit Fees.** – The fees to be charged for the issuance of said permit shall be based on Sec. 5[b] of General Administration Order No. 2 dated March 22, 2000. However, a flat rate of one hundred pesos (P100.00) shall be the cost of re-application for a shipping permit due to the above-mentioned circumstances. Collection and remittance of fees therefrom shall be subject to audit by the Commission On Audit (COA) for fees of this nature are considered as government funds.

**Section 8. Administrative Penalty.** – The permit shall be evidence of the origin of the sugar and failure to obtain such permit and to present same to the Bureau of Customs/Coast Guard shall be prima facie evidence that the sugar has entered illegally into the Philippines and subject to such legal action as may be authorized under the Tariff and Customs Code.

In addition to the penalties that may be imposed under the Tariff and Customs Code and/or applicable laws, the offender (sugar shipper/trader) who made or caused to make the entry of sugar illegally into the Philippines through any fraudulent means or manner, including but not limited to the use of falsified or fraudulent documents to obtain permit to import sugar; or the shipment of sugar coastwise without the required shipping permit, or with fake or falsified shipping permit, shall be penalized by SRA as follows:

- |                                   |   |  |
|-----------------------------------|---|--|
| First (1 <sup>st</sup> ) Offense  | - | Fine of P25.00/Lkg-Bag   |
| Second (2 <sup>nd</sup> ) Offense | - | Fine of P50.00/Lkg-Bag   |
| Third (3 <sup>rd</sup> ) Offense  | - | Fine of P100.00/Lkg-Bag<br>and/or cancellation of<br>the SRA License |

**Section 9. Implementing Rules and Regulations/Shipping Permit Manual.** – The Administrator is hereby authorized to revise the existing Shipping Permit Manual in accordance with the provisions

of this Sugar Order, printed and disseminated/sold to stakeholders and shall serve as the implementing guidelines for this Sugar Order.

**Section 10.** This Order shall take effect immediately.

**Section 11.** Provisions of Sugar Orders, Circular Letters, rules and regulations contrary to and inconsistent with this Order are hereby amended, revoked or modified accordingly.

**BY AUTHORITY OF THE SUGAR BOARD:**

  
**JAMES C. LEDESMA**  
Administrator







REPUBLIC OF THE PHILIPPINES  
SUGAR REGULATORY ADMINISTRATION  
SUGAR CENTER BLDG., NORTH AVE., DILIMAN, QUEZON CITY

SUGAR REGULATION &  
ENFORCEMENT DEPARTMENT



REPUBLIC OF THE PHILIPPINES  
SUGAR REGULATORY ADMINISTRATION  
SUGAR CENTER BLDG., NORTH AVE., DILIMAN, QUEZON CITY  
SUGAR REGULATION & ENFORCEMENT DEPARTMENT

PERMIT TO SHIP SUGAR WITHIN PHILIPPINE TERRITORY

TO: SHIPPING CO/AIRCRAFT OPERATOR, BUREAU OF CUSTOMS,  
TASK FORCE ADUANA, PHILIPPINE COAST GUARD & PHILIPPINE PORTS AUTHORITY

DATE, \_\_\_\_\_

RECEIVED FROM:  
SUGAR REGULATORY ADMINISTRATION  
THE OFFICIAL SHIPPING  
PERMIT WITH NO. **(SAMPLE ONLY)**  
FOR THE COASTWISE MOVEMENT OF SUGAR  
WITHIN PHILIPPINE TERRITORY IN THE  
QUANTITY OF \_\_\_\_\_ L-Kg Bags.

TRADER'S NAME:	_____
RECEIVED BY:	_____
SIGNATURE OVER PRINTED NAME	DATE:
RELEASED BY:	_____
SIGNATURE OVER PRINTED NAME	DATE:

THIS OFFICE CLEARS THE FOLLOWING SHIPMENT OF SUGAR, COASTWISE, WITHIN PHILIPPINE TERRITORY ONLY:

PORT OF ORIGIN	PORT OF DESTINATION	NAME OF SHIP/VESSEL	EDD/ETO	EDA/ETA
ORIGIN: (IF IMPORTED, INDICATE CONTROL NO. & DATE OF SRA CLEARANCE)				
MARKING OF BAGS:			KIND OF SUGAR <input type="checkbox"/> RAW <input type="checkbox"/> REFINED <input type="checkbox"/> WASHED <input type="checkbox"/> OTHERS: QUANTITY (in L-Kg bags in words and figures)	
TRADER'S NAME AND ADDRESS:				
CONSIGNEE'S NAME AND ADDRESS:				
TO TRADER/SHIPPING CO.: Please present this permit to BUREAU OF CUSTOMS, TASK FORCE ADUANA, PHILIPPINE COAST GUARD & PHILIPPINE PORTS AUTHORITY when required to do so.				
IMPORTANT: 1. ANY ERASURE/ALTERATION SHALL RENDER THIS PERMIT INVALID. 2. THIS PERMIT IS GOOD FOR ONE-TIME SHIPMENT ONLY. 3. EXPIRY DATE OF THIS PERMIT IS 15 DAYS AFTER EDD / ETD.				
OFFICIAL RECEIPT NO.	AMOUNT PAID (P)	SIGNATURE OVER PRINTED NAME & TITLE		
SRA SHIPPING PERMIT NO.		AUTHORIZED SRA REGULATION OFFICER		

DISTRIBUTION OF COPIES: 1. Gray - Trader    2. Pink - Shipping Company    3. Orange - Task Force Aduana    4. Green - SPCRO File  
5. Violet - Trader    6. Blue - Bureau of Customs    7. Yellow - PPA at Port of Origin    8. White - SRA, O. CITY

**(SAMPLE ONLY)**

**APPLICATION FOR PERMIT TO SHIP SUGAR  
WITHIN PHILIPPINE TERRITORY**

Date \_\_\_\_\_

**SUGAR REGULATORY ADMINISTRATION**  
North Avenue, Diliman, Quezon City

**ATTENTION: Production Control & Regulation Office**

Gentlemen:

I hereby apply for a Permit To Ship Sugar Within Philippine Territory in accordance with existing laws, as well as implementing rules and regulations promulgated by the Sugar Regulatory Administration (SRA). For this purpose, I hereby set forth the following;

1. That in compliance with SRA Sugar Order No. 3, Series of 2001-2002, dated 13 November 2001, stated hereunder are the required information for the shipment of sugar in any form:

- |  |   |       |
|--|---|-------|
| a. Port of Origin                                      | : | _____ |
| b. Port of Destination                                 | : | _____ |
| c. Vessel/Barge  | : | _____ |
| d. Owner of Vessel/Barge                               | : | _____ |
| e. EDD/EDA-EDD/ETA                                     | : | _____ |
| f. Kind of Sugar (if DCS, state type)                  | : | _____ |
| g. Origin (SRA registered sugar mill name and address) | : | _____ |
| h. SRO/DO No. *  | : | _____ |
| i. Markings of Bags                                    | : | _____ |
| j. Quantity (in Lkg. bag if Bagged & Kilos if in Bulk) | : | _____ |
| k. Shipper with complete Address                       | : | _____ |
| l. Consignee with complete Address                     | : | _____ |

2. That I hereby certify that the foregoing information are true and correct to the best of my knowledge and belief and I agree to have the same verified by the authorized SRA official; distribute the shipping permit copies pertaining to this shipment to the shipping line (PINK); PPA (YELLOW); BOC (BLUE); consignee (VIOLET); and to comply with all the provisions of SRA Sugar Order No. 3, supra.

Very truly yours,

\_\_\_\_\_  
(Name of Company/Corporation/Cooperative)

By: \_\_\_\_\_  
(Signature over printed name of person duly authorized for this purpose) \*\*

\* For locally-sourced sugar; if imported, indicate CN of SRA clearance.

\*\* If signatory is not one of the authorized officers indicated in the applicant's application for license to operate as sugar trader, he/she should have a written authorization from any of the said officers.