

CS Form No. 9
Revised 2018



Republic of the Philippines
SUGAR REGULATORY ADMINISTRATION
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SUGAR REGULATORY ADMINISTRATION in the CSC website:

ATTY. BRANDO D. NOROÑA

Deputy Administrator II for Administration and Finance

Date: August 7, 2023

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|--------------------|------------------------|----------------|--|---|---|--|---|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Chief Finance Officer | 135 | 12 | 80,796.00 | Master's degree or Certificate in Leadership and Management from the CSC | Forty (40) hours of supervisory/management training and learning and development intervention | Four (4) years of supervisory/management experience | Career Service (Professional) Second Level Eligibility | Building collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing high performing organization. | Administrative and Finance Department/Finance Division/Visayas |
| 2 | Chief Sugar Production and Regulation Officer | 390 | 12 | 80,796.00 | Master's degree or Certificate in Leadership and Management from the CSC | Forty (40) hours of supervisory/management training and learning and development intervention | Four (4) years of supervisory/management experience | Career Service (Professional) Second Level Eligibility | Building collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing high performing organization. | Regulation Department/Licensing and Monitoring Division/Visayas |

Date posted in SRA Offices: August 8, 2023

[Signature]
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 SUGAR REGULATORY ADMINISTRATION
 RECORDS SECTION - VISAYAS

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|----|---|-----|----|-----------|---|---|--|--|---|
| 3 | Supervising Sugar Production and Regulation Officer | 391 | 12 | 80,796.00 | Bachelor's degree relevant to the job | Sixteen (16) hours of relevant training | Three (3) years of relevant experience | Career Service (Professional) Second Level Eligibility | Regulation Department/Licensing and Monitoring Division/Visayas |
| 4 | Engineer III | 234 | 11 | 47,777.00 | Bachelor's degree in Engineering relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | RA 1080 | Research Development & Extension Department/ Agricultural Support Services Division/Visayas |
| 5 | Senior Science Research Specialist | 245 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | Research Development & Extension Department/ Soils Laboratory/Production Technology and Crop Management Section/Visayas |
| 6 | Senior Science Research Specialist | 246 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | Research Development & Extension Department/ Soils Laboratory/Production Technology and Crop Management Section/Visayas |
| | Senior Science Research Specialist | 247 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | Research Development & Extension Department/ Soils Laboratory/Production Technology and Crop Management Section/Visayas |
| | Chemist III | 248 | 11 | 47,777.00 | Bachelor of Science (BS) in Chemistry or an allied degree with at least sixty (60) units in professional Chemistry subjects/courses | Eight (8) hours of relevant training | Two (2) years of relevant experience | RA 10657 (Chemistry Profession Act) | Research Development & Extension Department/ Agricultural Research Division/Soils Lab/Production Tech and Crop Management Section/Visayas |
| 9 | Chemist III | 263 | 11 | 47,777.00 | Bachelor of Science (BS) in Chemistry or an allied degree with at least sixty (60) units in professional Chemistry subjects/courses | Eight (8) hours of relevant training | Two (2) years of relevant experience | RA 10657 (Chemistry Profession Act) | Research Development & Extension Department/ Agricultural Research Division/Soils Lab/Production Tech and Crop Management Section/Visayas |
| 10 | Chemist III | 264 | 11 | 47,777.00 | Bachelor of Science (BS) in Chemistry or an allied degree with at least sixty (60) units in professional Chemistry subjects/courses | Eight (8) hours of relevant training | Two (2) years of relevant experience | RA 10657 (Chemistry Profession Act) | Research Development & Extension Department/ Agricultural Research Division/Soils Lab/Production Tech and Crop Management Section/Visayas |

Date of Publication

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|----|------------------------------------|-----|----|-----------|---|--------------------------------------|--------------------------------------|--|---|
| 11 | Senior Science Research Specialist | 259 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | Research Development & Extension Department/ Soils Laboratory/Production Technology and Crop Management Section/Visayas |
| 12 | Senior Science Research Specialist | 260 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | Research Development & Extension Department/Agricultural Research Division/Soils Laboratory/Production Technology and Crop Management Section/Visayas |
| | Senior Science Research Specialist | 267 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | Research Development & Extension Department/Agricultural Research Division/Variety Improvement and Pest Management Section/Visayas |
| | Senior Science Research Specialist | 269 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | Research Development & Extension Department/Agricultural Research Division/Variety Improvement and Pest Management Section/Visayas |
| | Senior Science Research Specialist | 275 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | Research Development & Extension Department/Agricultural Research Division/Biotech Section/Visayas |
| 16 | Senior Science Research Specialist | 276 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | Research Development & Extension Department/Agricultural Research Division/Biotech Section/Visayas |
| 17 | Senior Agriculturist | 284 | 11 | 47,777.00 | Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine | Eight (8) hours of relevant training | Two (2) years of relevant experience | Relevant RA 1080 | Research Development & Extension Department/Extension Services Division/Visayas |

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|----|--|-----|----|-----------|---|--------------------------------------|--------------------------------------|--|--|--|
| 18 | Senior Agriculturist | 286 | 11 | 47,777.00 | Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine | Eight (8) hours of relevant training | Two (2) years of relevant experience | Relevant RA 1080 | | Research Development & Extension Department/Extension Services Division/Visayas |
| 19 | Senior Sugar Production and Regulation Officer | 415 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Sugar Regulation and Enforcement Division/Visayas |
| 20 | Senior Sugar Production and Regulation Officer | 430 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Sugar Regulation and Enforcement Division/Visayas |
| 21 | Chemist III | 442 | 11 | 47,777.00 | Bachelor of Science (BS) in Chemistry or an allied degree with at least sixty (60) units in professional Chemistry subjects/courses | Eight (8) hours of relevant training | Two (2) years of relevant experience | RA 10657 (Chemistry Profession Act) | | Regulation Department/Laboratory Services Division/Visayas |
| 22 | Chemist III | 443 | 11 | 47,777.00 | Bachelor of Science (BS) in Chemistry or an allied degree with at least sixty (60) units in professional Chemistry subjects/courses | Eight (8) hours of relevant training | Two (2) years of relevant experience | RA 10657 (Chemistry Profession Act) | | Regulation Department/Laboratory Services Division/Visayas |
| 23 | Human Resource Management Officer II | 111 | 10 | 38,037.00 | Bachelor's degree | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Administrative and Finance Department/General Administrative Division/Human Resource and Records Section/Visayas |
| 24 | Accountant II | 139 | 10 | 38,037.00 | Bachelor's degree in Commerce/Business Administration major in Accounting | Four (4) hours of relevant training | One (1) year of relevant experience | RA 1080 | | Administrative and Finance Department/Finance Division/Accounting Section/Visayas |

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| 25 | Financial Analyst II | 140 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Administrative and Finance Department/Finance Division/Accounting Section/Visayas |
| 26 | Sugar Production and Regulation Officer III | 394 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Licensing and Monitoring Division/Visayas |
| 27 | Sugar Production and Regulation Officer III | 395 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Licensing and Monitoring Division/Visayas |
| 28 | Sugar Production and Regulation Officer III | 396 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Licensing and Monitoring Division/Visayas |
| 29 | Sugar Production and Regulation Officer III | 397 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Licensing and Monitoring Division/Visayas |
| | Sugar Production and Regulation Officer III | 398 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Licensing and Monitoring Division/Visayas |
| | Sugar Production and Regulation Officer III | 399 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Licensing and Monitoring Division/Visayas |
| | Sugar Production and Regulation Officer III | 431 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Sugar Regulation and Enforcement Division/Visayas |
| | Sugar Production and Regulation Officer III | 432 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Sugar Regulation and Enforcement Division/Visayas |
| | Cashier II | 148 | 9 | 32,519.00 | Bachelor's degree | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Administrative and Finance Department/Budget and Treasury Section/Visayas |
| 35 | Financial Analyst I | 142 | 8 | 28,024.00 | Bachelor's degree relevant to the job | None required | None required | Career Service (Professional) Second Level Eligibility | | Administrative and Finance Department/Finance Division/Accounting Section/Visayas |
| 36 | Bookkeeper | 143 | 6 | 20,253.00 | Completion of Two (2) years in college | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (SubProfessional) First Level Eligibility | | Administrative and Finance Department/Finance Division/Accounting Section/Visayas |

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Date of Publication
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|----|-----------|-----|---|-----------|--|---------------|---------------|--|--|
| 37 | Clerk III | 106 | 5 | 16,433.00 | Completion of Two (2) years in college | None required | None required | Career Service (SubProfessional) First Level Eligibility | Administrative and Finance Department/General Administrative Division/Visayas |
| 38 | Driver II | 126 | 5 | 16,433.00 | Elementary School Graduate | None required | None required | MC No. 10, s. 2013, Cat IV (Professional Driver's License) | Administrative and Finance Department/Property/Procurement/Bldg. & Transport Maintenance Section/Visayas |
| 39 | Clerk III | 136 | 5 | 16,433.00 | Completion of Two (2) years in college | None required | None required | Career Service (SubProfessional) First Level Eligibility | Administrative and Finance Department/Finance Division/Visayas |
| 40 | Clerk III | 408 | 5 | 16,433.00 | Completion of Two (2) years in college | None required | None required | Career Service (SubProfessional) First Level Eligibility | Regulation Department/Licensing and Monitoring Division/Visayas |

Date of Publication
AUG 07 2023
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 20, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. BRANDO D. NOROÑA
 Deputy Administrator II Administration and Finance
 Sugar Center Bldg., North Ave., Diliman Q.C.
applicant@sra.gov.ph & srahrv@visayas@sra.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



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