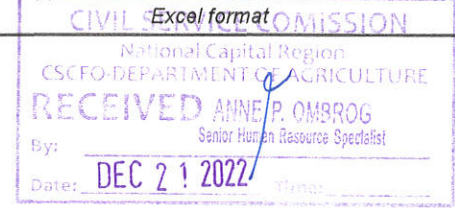


Electronic copy to be submitted to the CSC FO must be in MS



Republic of the Philippines
SUGAR REGULATORY ADMINISTRATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

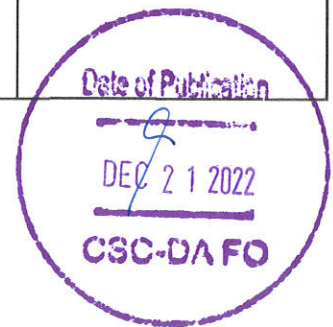
We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SUGAR REGULATORY ADMINISTRATION in the CSC website:

ATTY. BRANDO D. NOROÑA


Deputy Administrator II

Date: December 21, 2022

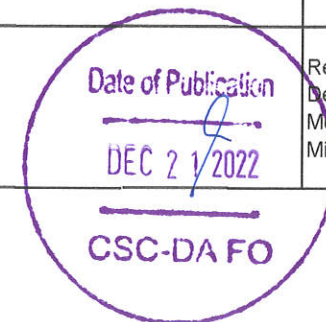
| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-----------------------|---------------------------------|-------------------|--|--|---|--|---|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Department Manager III | 316 | 14 | 132,247.00 | Master's degree or Certificate in Leadership and Management from CSC | One hundred twenty (120) hours of supervisory management learning and development intervention | Five (5) years of Supervisory/management experience | Civil Service Professional/Second Level Eligibility | Building collaborative, inclusive working relationship. Managing performance and coaching results. Leading Change. Thinking strategically and creatively. Creating and nurturing a high performing organization | Regulation Department/Licensing & Monitoring Division/Luzon and Mindanao |
| 2 | Chief Sugar Production & Regulation Officer | 332 | 12 | 80,796.00 | Master's degree or Certificate in Leadership and Management from CSC | Forty (40) hours of supervisory management learning and development intervention | Four (4) years of Supervisory/management experience | Career Service Professional/Second Level Eligibility | Building collaborative, inclusive working relationship. Managing performance and coaching results. Leading Change. Thinking strategically and creatively. Creating and nurturing a high performing organization | Regulation Department/Licensing & Monitoring Division/Luzon and Mindanao |



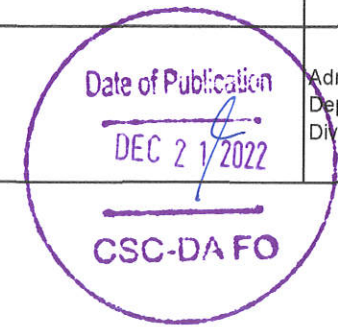
| | | | | | | | | | | |
|---|--|-----|----|-----------|---------------------------------------|---|--|--|--|--|
| 3 | Information Tech Officer II | 33 | 12 | 80,796.00 | Bachelor's degree relevant to the job | Sixteen (16) hours of relevant training | Three (3) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Planning, Policy & Special Projects Department/Management Information System (MIS) |
| 4 | Human Resource Management Officer IV | 54 | 12 | 80,796.00 | Bachelor's degree | Sixteen (16) hours of relevant training | Three (3) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Administrative and Finance Department/General Administrative Division/Human Resource & Records Section/Luzon and Mindanao |
| 5 | Supvg. Science Research Specialist | 266 | 12 | 80,796.00 | Bachelor's degree relevant to the job | Sixteen (16) hours of relevant training | Three (3) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Research Development and Extension Department/Agricultural Research Division/Variety Improvement and Pest Management Section/Visayas |
| 6 | Project Evaluation Officer I | 46 | 8 | 28,024.00 | Bachelor's degree relevant to the job | None required | None required | Career Service Professional/Second Level Eligibility | | Planning, Policy & Special Projects Department/Special Projects, Project Development, Evaluation & Monitoring Division |
| 7 | Senior Sugar Production & Regulation Officer | 325 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Export & Domestic Sugar Section/Luzon and Mindanao |
| 8 | Senior Sugar Production & Regulation Officer | 415 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Sugar Regulation and Enforcement Division/Visayas |

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|----|--|-----|----|-----------|---|--------------------------------------|---------------------------------------|--|--|--|
| 9 | Senior Sugar Production & Regulation Officer | 326 | 11 | 47,777.00 | Bachelor's degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Export & Domestic Sugar Section/Luzon and Mindanao |
| 10 | Sugar Production Regulation Officer III | 322 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Import Sugar Allocation Section/Luzon and Mindanao |
| 11 | Sugar Production & Regulation Officer III | 323 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Import Sugar Allocation Section/Luzon and Mindanao |
| 12 | Sugar Production & Regulation Officer III | 339 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Six (6) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Licensing & Monitoring Division/Luzon and Mindanao |
| 13 | Agriculturist II | 212 | 10 | 38,037.00 | Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine | Four (4) hours of relevant training | One (1) year of relevant experience | RA 1080 | | Research Development and Extension Department/Extension Services Division/Luzon and Mindanao |
| 14 | Agriculturist II | 300 | 10 | 38,037.00 | Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine | Four (4) hours of relevant training | One (1) year of relevant experience | RA 1080 | | Research Development and Extension Department/Extension Services Division/visayas |
| 15 | Sugar Production Regulation Officer II | 324 | 9 | 32,519.00 | Bachelor's degree relevant to the job | Four (4) hours of relevant training | Six (6) months of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Import Sugar Allocation Section/Luzon and Mindanao |
| 16 | Sugar Production Regulation Officer II | 342 | 9 | 32,519.00 | Bachelor's degree relevant to the job | Four (4) hours of relevant training | Six (6) months of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Licensing & Monitoring Division/Luzon and Mindanao |



| | | | | | | | | | | |
|----|--|-----|----|-----------|---------------------------------------|-------------------------------------|---------------------------------------|--|--|---|
| 17 | Sugar Production Regulation Officer II | 345 | 9 | 32,519.00 | Bachelor's degree relevant to the job | Four (4) hours of relevant training | Six (6) months of relevant experience | Career Service (Professional) Second Level Eligibility | | Regulation Department/Licensing & Monitoring Division/Luzon and Mindanao |
| 18 | Internal Auditor II | 11 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Internal Audit Department |
| 19 | Project Development Officer II | 44 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Planning, Policy & Special Projects Department/Special Projects, Project Development, Evaluation & Monitoring Division |
| 20 | Human Resource Management Officer II | 59 | 10 | 38,037.00 | Bachelor's degree | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Administrative and Finance Department/General Administrative Division/Human Resource & Records Section/Luzon and Mindanao |
| 21 | Records Officer II | 60 | 9 | 32,519.00 | Bachelor's degree | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Administrative and Finance Department/General Administrative Division/Human Resource & Records Section/Luzon and Mindanao |
| 22 | Supply Officer II | 68 | 9 | 32,519.00 | Bachelor's degree | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Administrative and Finance Department/Property/Procurement/Bldg. Transport Maintenance Section/Luzon and Mindanao |
| 23 | Budget Officer II | 87 | 10 | 38,037.00 | Bachelor's degree relevant to the job | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Professional) Second Level Eligibility | | Administrative and Finance Department/Budget & Treasury Division/Luzon and Mindanao |



| | | | | | | | | | |
|----|---|-----|---|-----------|--|-------------------------------------|-------------------------------------|---|--|
| 24 | Sugar Production & Regulation Officer I | 331 | 8 | 28,024.00 | Bachelor's degree relevant to the job | None required | None required | Career Service (Professional) Second Level Eligibility | Regulation Department/Export & Domestic Sugar Section/Luzon and Mindanao |
| 25 | Secretary II | 25 | 7 | 21,909.00 | Completion of two (2) years studies in college | Four (4) hours of relevant training | One (1) year of relevant experience | Career Service (Sub-Professional) First Level Eligibility | Legal Department |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 15, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of authenticated certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.



QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. BRANDO D. NOROÑA
 Deputy Administrator II
 Sugar Center Bldg., North Ave., Diliman, Q.C.
applicant@sra.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.