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**CIVIL SERVICE COMMISSION**  
National Capital Region  
CSCFO-DEPARTMENT OF AGRICULTURE

**RECEIVED**

By: Engr. Fabella  
Specialist

Date: **DEC 02 2021**

Republic of the Philippines  
**SUGAR REGULATORY ADMINISTRATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SUGAR REGULATORY ADMINISTRATION in the CSC website:

**ANITA C. MORTEGA**  
**HRMO III**

Date: December 1, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Department Manager III	3	26	107,444.00	Master's degree or Certificate in Leadership and Management from CSC	One hundred twenty (120) hours of supervisory management learning and development intervention	Five (5) years of supervisory/management experience	Civil Service Professional/Second Level Eligibility	Building collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing a high performing organization.	Internal Audit Department
2	Department Manager III	18	26	107,444.00	Master's degree or Certificate in Leadership and Management from CSC	One hundred twenty (120) hours of supervisory management learning and development intervention	Five (5) years of supervisory/management experience	Civil Service Professional/Second Level Eligibility	Building collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing a high performing organization.	Legal Department

Date of Publication  
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CSC-DAFO

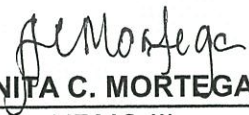
3	Department Manager III	103	26	107,444.00	Master's degree or Certificate in Leadership and Management from CSC	One hundred twenty (120) hours of supervisory management learning and development intervention	Five (5) years of supervisory/management experience	Civil Service Professional/Second Level Eligibility	Building collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing a high performing organization.	Administrative and Finance Department/Visayas
4	Department Manager III	169	26	107,444.00	Master's degree or Certificate in Leadership and Management from CSC	One hundred twenty (120) hours of supervisory management learning and development intervention	Five (5) years of supervisory/management experience	Civil Service Professional/Second Level Eligibility	Building collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing a high performing organization.	Research Development and Extension Department Luzon and Mindanao
5	Department Manager III	222	26	107,444.00	Master's degree or Certificate in Leadership and Management from CSC	One hundred twenty (120) hours of supervisory management learning and development intervention	Five (5) years of supervisory/management experience	Civil Service Professional/Second Level Eligibility	Building collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing a high performing organization.	Research Development and Extension Department - Visayas
6	Department Manager III	316	26	107,444.00	Master's degree or Certificate in Leadership and Management from CSC	One hundred twenty (120) hours of supervisory management learning and development intervention	Five (5) years of supervisory/management experience	Civil Service Professional/Second Level Eligibility	Building collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing a high performing organization.	Regulation Department - Luzon and Mindanao DEC 9 2 2021

7	Department Manager III	388	26	107,444.00	Master's degree or Certificate in Leadership and Management from CSC	One hundred twenty (120) hours of supervisory management learning and development intervention	Five (5) years of supervisory/management experience	Civil Service Professional/Second Level Eligibility	Building collaborative, inclusive working relationships. Managing performance and coaching results. Leading change. Thinking strategically and creatively. Creating and nurturing a high performing organization.	Regulation Department - Visayas
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 31, 2021

1. Fully accomplished Personal Data Sheet (PDS) with attached work experience sheet relevant to the position being applied to, with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
**ANITA C. MORTEGA**  
 HRMO III  
 Sugar Center Bldg., North Ave., Diliman Q.C.  
[hrd\\_gsd@sra.gov.ph](mailto:hrd_gsd@sra.gov.ph)



**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**