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Republic of the Philippines
SUGAR REGULATORY ADMINISTRATION
Request for Publication of Vacant Positions

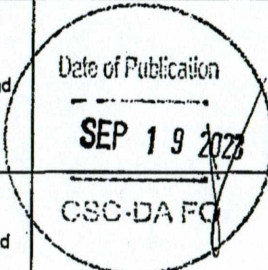
CIVIL SERVICE COMMISSION
National Capital Region
CSCFO-DEPARTMENT OF AGRICULTURE
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Date: **SEP 19 2023** Time: _____

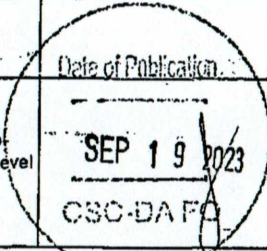
To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SUGAR REGULATORY ADMINISTRATION in the CSC website:

ATTY. BRANDO D. NOROÑA
Deputy Administrator II

Date: September 19, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency applicable) (if applicable)	
1	Project Evaluation Officer I	46	8	28,024.00	Bachelor's degree relevant to the job	None required	None required	Career Service Professional/Second Level Eligibility		Planning, Policy & Special Projects Department/Special Projects, Project Development, Evaluation & Monitoring Division
2	Sugar Production & Regulation Officer III	323	10	38,037.00	Bachelor's degree relevant to the job	Six (6) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Regulation Department/Sugar Transaction Division/Import Sugar Allocation Section/Luzon and Mindanao
3	Sugar Production & Regulation Officer III	339	10	38,037.00	Bachelor's degree relevant to the job	Six (6) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Regulation Department/Licensing & Monitoring Division/Luzon and Mindanao
4	Agriculturist II	212	10	38,037.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080		Research Development and Extension Department/Extension Services Division/Luzon and Mindanao

5	Project Development Officer II	44	10	38,037.00	Bachelor's degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Planning, Policy & Special Projects Department/Special Projects, Project Development, Evaluation & Monitoring Division
6	Records Officer II	60	9	32,519.00	Bachelor's degree	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Administrative and Finance Department/General Administrative Division/Human Resource & Records Section/Luzon and Mindanao
7	Sugar Production & Regulation Officer I	331	8	28,024.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Regulation Department/Sugar Transaction Division/Export & Domestic Sugar Section/Luzon and Mindanao
8	Secretary II	25	7	21,909.00	Completion of two (2) years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Legal Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 15, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of authenticated certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. BRANDO D. NOROÑA

Deputy Administrator II

Sugar Center Bldg., North Ave., Diliman, Q.C.

applicant@sra.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.