

Republic of the Philippines  
**SUGAR REGULATORY ADMINISTRATION**  
Request for Publication of Vacant Positions

<b>CIVIL SERVICE COMMISSION</b> National Capital Region	
<small>CSCFO DEPARTMENT OF AGRICULTURE</small> <small>Electronic copy to be submitted to the CSC FO must be in MS Excel format</small>	
<b>RECEIVED</b>	
By: <u>Lester A. Jacinto</u>	
Date: <u>APR 19 2024</u>	Time: _____

To: CIVIL SERVICE COMMISSION (CSC)

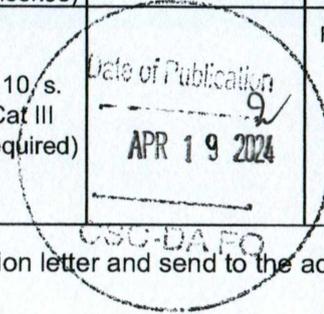
We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SUGAR REGULATORY ADMINISTRATION in the CSC website:

ATTY. BRANDO D. NOROÑA  
**Deputy Administrator II**

Date: April 19, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Financial Analyst I	142	8	28,024.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Administrative and Finance Department/Finance Division/Accounting Section/Visayas
2	Buyer III	120	7	21,909.00	Completion of Two (2) years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (SubProfessional) First Level Eligibility	<div style="border: 1px solid black; border-radius: 50%; padding: 5px; display: inline-block;">                     Date of Publication  <u>APR 19 2024</u>                      CSC-DA FO                 </div>	Administrative and Finance Department/General Administrative Division/Property/Procurement/Bldg. & Transport Maintenance Section/Visayas
3	Property Custodian	122	6	20,253.00	Completion of Two (2) years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (SubProfessional) First Level Eligibility		Administrative and Finance Department/General Administrative Division/Property/Procurement/Bldg. & Transport Maintenance Section/Visayas

4	Driver II	229	5	16,433.00	Elementary School Graduate	None required	None required	MC No. 10, s. 2013, Cat IV (Professional Driver's License)	Research Development and Extension Department/Visayas
5	Science Aide	256	5	16,433.00	Elementary School Graduate	None required	None required	MC No. 10, s. 2013, Cat III (None Required)	Research Development and Extension Department/Soils Laboratory/Production Technology and Crop Management Section/Visayas



Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 10, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ATTY. BRANDO D. NOROÑA**

Deputy Administrator II for Administration and Finance  
Sugar Center Bldg. North Ave., Quezon City  
[srahruvisayas@sra.gov.ph](mailto:srahruvisayas@sra.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**