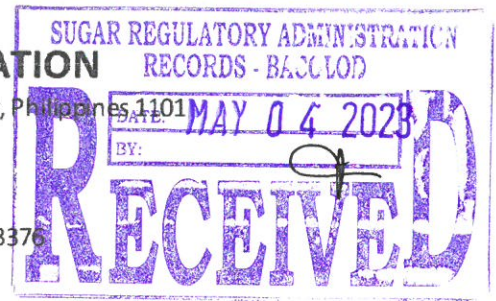




Republic of the Philippines
Department of Agriculture

SUGAR REGULATORY ADMINISTRATION

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines, 1101
TIN 000-784-336
Website: <http://www.sra.gov.ph>
Email Address: srahead@sra.gov.ph
Tel No. (632) 8929-3633, (632) 3455-2135, (632) 3455-3376



INVITATION TO BID FOR SUPPLY OF JANITORIAL SERVICES FOR THREE (3) YEARS 2023-COB-01

1. The SUGAR REGULATORY ADMINISTRATION, through the Corporate Operating Budget 2023 intends to apply the sum of **One Million Eight Hundred Twenty-Two Thousand Four Hundred Sixty-Two Pesos and Forty-Nine Centavos (₱1,822,462.49) for the first year only** being the ABC for payments under one Multi-Year contract for **Supply of Janitorial Services for Three (3) Years / 2023-COB-01**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Janitorial Services shall mean cleaning, landscape maintenance, and other assistance connected to the operations of SUGAR REGULATORY ADMINISTRATION offices and grounds in the Visayas.

2. The SUGAR REGULATORY ADMINISTRATION now invites bids for the above Procurement Project. Work shall commence on June 8, 2023 which shall be the start of the Contract. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project plus it must adhere to the description of an eligible bidder as contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from SUGAR REGULATORY ADMINISTRATION and inspect the Bidding Documents at the address given below during 8:00 A.M. to 5:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested Bidders on May 4, 2023 until May 29, 2023 from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ₱1,800.00. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic means.



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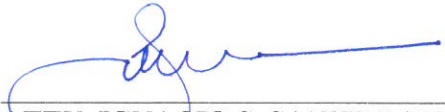


6. The SUGAR REGULATORY ADMINISTRATION will hold a Pre-Bid Conference on May 15, 2023; 9:30 A.M. at the Conference Room, SRA, Araneta St., Singcang, Bacolod City. This shall be open to prospective bidders who shall have the option to attend either physically or through video conferencing via Zoom or Google Meets platforms. A Link will be given to those interested in bidding for the Procurement Project.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before May 29, 2023; 9:00 A.M. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on May 29, 2023; 9:30 A.M. at the given address below and will be made available via Zoom or Google Meet platform for those who choose to attend virtually. A Link will be given to those interested in bidding for the Procurement Project. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The SUGAR REGULATORY ADMINISTRATION reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

MARIA LUCIA C. SANCHEZ
RBAC Secretariat Head
Sugar Regulatory Administration
Araneta St., Singcang, Bacolod City, Negros Occidental 6100
sra.rbac@sra.gov.ph
Tel. (034) 460-8530
www.sra.gov.ph
12. You may visit the following websites:

For downloading of Bidding Documents:
www.sra.gov.ph
www.philgeps.gov.ph

May 3, 2023



ATTY. IGNACIO S. SANTILLANA
Chairperson
Regional Bids and Awards Committee