



Republic of the Philippines
Department of Agriculture

SUGAR REGULATORY ADMINISTRATION

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101
TIN 000-784-336
Website: <http://www.sra.gov.ph>
Email Address: srahead@sra.gov.ph
Tel No. (632) 8929-3633, (632) 3455-2135, (632) 3455-3376

MEMO-BAC-2024-Sept-031

September 12, 2024

MS. DIGNA D. GONZALES

Manager III
Policy, Planning & Special Projects Department/MIS
Sugar Regulatory Administration
North Avenue, Diliman
Quezon City

Dear **Ms. Gonzales**:

This is to request for the posting in the SRA Website, the attached **INVITATION TO BID** and the **PHILIPPINE BIDDING DOCUMENTS (PBDs)** for the **"SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW DOUBLE CAB TRUCK SERVICE VEHICLE (RE-BIDDING)"** in the SRA Website from **September 12, 2024** to **October 03, 2024**.


Said request is in line with the requirement for posting of advertisements of Public Biddings under R.A. 9184, Sec. 22.2.1(b).

Thank you very much for the usual cooperation.

Regards,


ATTY. JEANELLE TAMORO-CRUZ
Head, BAC Secretariat

Encl.: As stated

OFFICE OF THE MANAGER III	
PLANNING, POLICY & SPECIAL PROJECTS DEPARTMENT (PPSPD)	
Received by :	
Date :	09-12-24
Time :	9:14 AM
Tracking No. :	



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INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW DOUBLE CAB TRUCK SERVICE VEHICLE (RE-BIDDING)

1. The **Sugar Regulatory Administration (SRA)**, through the **2024 SRA COB Budget** intends to apply the sum of **One Million Eight Hundred Fifty Thousand Pesos (Php1,850,000.00)** being the Approved Budget for the Contract (ABC) to payments under the Contract for the **Supply and Delivery of One (1) Unit Brand New Double Cab Truck Service Vehicle (Re-Bidding)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Sugar Regulatory Administration (SRA)** now invites bids for the **Supply and Delivery of One (1) Unit Brand New Double Cab Truck Service Vehicle (Re-Bidding)**. Delivery of the Goods is required by **sixty (60) calendar days from receipt of the Notice to Proceed (NTP)**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **BAC Secretariat, Sugar Regulatory Administration (SRA)** and inspect the Bidding Documents at the address given below during **8:00 AM – 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 12, 2024 to October 03, 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php5,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees through a copy of Official Receipt (OR) to be presented to the Authorized Representative.
6. The **Sugar Regulatory Administration (SRA)** will hold a Pre-Bid Conference on **September 20, 2024, 01:30 PM** at **SRA Social Hall, Sugar Regulatory**



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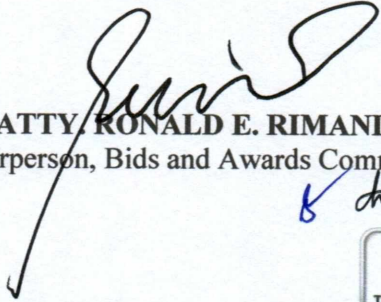
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Administration (SRA), North Avenue, Diliman, Quezon City through physical or face-to-face, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **October 03, 2024, 1:30 PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. **Bid opening** shall be on **October 03, 2024, 1:30 PM** at the given address below **SRA Social Hall, Sugar Regulatory Administration (SRA), North Avenue, Diliman, Quezon City** through physical or face-to-face. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. *No bidder shall "Deal Secretly" or give commission to any SRA Officers/Employees pursuant to SRA Memorandum dated September 8, 2016. Violation of this restriction shall be a ground for disqualification.*
11. The **Sugar Regulatory Administration (SRA)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

Atty. Jeanelle Tamoro-Cruz
Head, BAC Secretariat
Sugar Regulatory Administration (SRA)
North Avenue, Diliman, Quezon City
Telephone No. (02) 82360063
Email Address: sra.bac@sra.da.gov.ph
13. You may visit the following websites:
For downloading of Bidding Documents: www.sra.da.gov.ph

September 12, 2024


ATTY. RONALD E. RIMANDO
Chairperson, Bids and Awards Committee



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