



Republic of the Philippines  
Department of Agriculture

## SUGAR REGULATORY ADMINISTRATION

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101

TIN 000-784-336

Website: <http://www.sra.gov.ph>

Email Address: [srahead@sra.gov.ph](mailto:srahead@sra.gov.ph)

Tel No. (632) 8929-3633, (632) 3455-2135, (632) 3455-3376

### INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW MINIBUS (COASTER)

1. The **Sugar Regulatory Administration (SRA)**, through the **2024 SRA COB Budget** intends to apply the sum of **Five Million Pesos (Php5,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the Contract for the **Supply and Delivery of One (1) Unit Brand New Minibus (Coaster)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Sugar Regulatory Administration (SRA)** now invites bids for the **Supply and Delivery of One (1) Unit Brand New Minibus (Coaster)**. Delivery of the Goods is required by **sixty (60) calendar days from receipt of the Notice to Proceed (NTP)**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **BAC Secretariat, Sugar Regulatory Administration (SRA)** and inspect the Bidding Documents at the address given below during **8:00 AM – 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 24, 2024 to June 13, 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php5,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees through a copy of Official Receipt (OR) to be presented to the Authorized Representative.
6. The **Sugar Regulatory Administration (SRA)** will hold a Pre-Bid Conference on **May 31, 2024, 9:30 AM** at **SRA Social Hall, Sugar Regulatory Administration (SRA), North Avenue, Diliman, Quezon City** through physical or face-to-face, which shall be open to prospective bidders.



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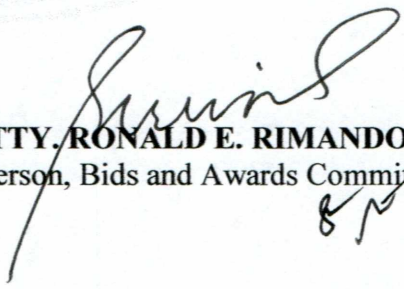
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7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **June 13, 2024, 9:30 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. **Bid opening** shall be on **June 13, 2024, 9:30 AM** at the given address below **SRA Social Hall, Sugar Regulatory Administration (SRA), North Avenue, Diliman, Quezon City** through physical or face-to-face. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. *No bidder shall "Deal Secretly" or give commission to any SRA Officers/Employees pursuant to SRA Memorandum dated September 8, 2016. Violation of this restriction shall be a ground for disqualification.*
11. The **Sugar Regulatory Administration (SRA)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:  
  
*Atty. Jeanelle M. Tamoro-Cruz*  
*Head, BAC Secretariat*  
*Sugar Regulatory Administration (SRA)*  
*North Avenue, Diliman, Quezon City*  
*Telephone No. (02) 82360063*  
*Phone No. +639209796593*  
*Email Address: [sra.bac@sra.gov.ph](mailto:sra.bac@sra.gov.ph)*
13. You may visit the following websites:  
For downloading of Bidding Documents: [www.sra.gov.ph](http://www.sra.gov.ph)

May 24, 2024

  
**ATTY. RONALD E. RIMANDO**  
Chairperson, Bids and Awards Committee



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